

MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COMMITTEE OF THE WHOLE MEETING

Tuesday, December 4, 2001
10:00 a.m.

Seminar Room, Fort Vermilion School Division Central Office
Fort Vermilion, Alberta

AGENDA

CALL TO ORDER: 1. a) Call to Order
10:00 a.m.

ADOPTION OF AGENDA: 2. a) Adoption of Agenda Page 1

DELEGATIONS: 3. a) Page

b) Page

COMMUNITY SUPPORT SERVICES: 4. a) Page
(Councillor Sarapuk)

b) Page

PLANNING/ DEVELOPMENT/ EMERGENCY: 5. a) Page
(Councillor Wieler)

b) Page

AGRICULTURAL SERVICES: 6. a) Natural Resources Conservation Board Page 5
(Councillor Thiessen)

b) Mackenzie Park Page

c) Drainage Ditches Page

**ADMINISTRATIVE,
COUNCIL,**

- PERSONNEL:** 7. a) (Councillor Kulscar)
b) ←
c)
d)

Willie entered 11:26 am

Financial Indicator Graphs
Strategic Plan

- get stats from Dept. on who we were compared to -

Page 11
Page 35
Page
Page

**PROTECTIVE
SERVICES:**

8. a) (Councillor Bateman)
b)

Page
Page

**TRANSPORTATION
SERVICES:**

9. a) (Councillor Newman)
b)

Page
Page

UTILITY

- SERVICES:** 10. a) (Councillor Nanooch)
b)

Page
Page

**RECREATION AND
TOURISM:**

11. a) (Councillor Sarapuk)
b)
c)
d)

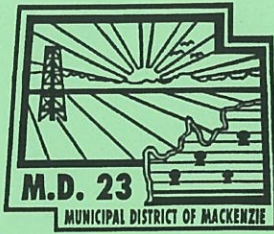
High Level Recreation Board
Regional Tourism Development Council

Page 53
Page 57
Page
Page

ADJOURNMENT: 12. a)

Adjourn Committee of the Whole Meeting

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	December 4, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Natural Resources Conservation Board
Agenda Item No:	6 a)

BACKGROUND / PROPOSAL:

We wrote a letter to Shirley McClellan, Deputy Minister of Agriculture, Food and Rural Development in October, opposing the decision to authorize the Natural Resources Conservation Board (NRCB) to monitor and enforce regulations regarding Intensive Livestock Operations (ILOs).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

We have received a response back from the Minister stating that their decision was made as a result of public consultations and that local government will be responsible for development and land-use planning issues.

COSTS / SOURCE OF FUNDING:

Not Applicable.

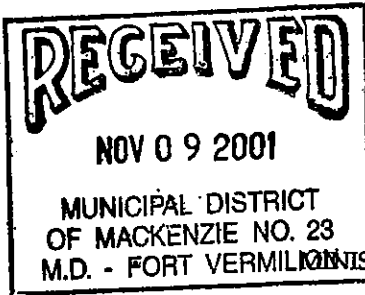
RECOMMENDED ACTION (by originator):

For information.

Review:

Dept.

C.A.O.



ALBERTA
DEPUTY PREMIER
MINISTER OF AGRICULTURE, FOOD AND RURAL DEVELOPMENT

DM01-CD-10814

November 5, 2001

Mr. Bill Neufeld
Reeve
Municipal District of Mackenzie No. 23
P.O. Box 640
Fort Vermilion AB T0H 1N0

Dear Mr. Neufeld:

Thank you for your letter of October 17, 2001 regarding the Municipal District of Mackenzie's concern with the Natural Resources Conservation Board (NRCB) monitoring and enforcing regulations regarding confined feeding operations (CFOs) previously referred to as Intensive Livestock Operations (ILOs).

The Alberta government is assuming legislative responsibility for CFOs to help ensure the future viability and sustainability of the province's livestock industry. This move follows three years of public consultations through which we heard from both the industry and the public that the province had to become more involved in setting consistent science-based technical standards and procedures for the approval, enforcement and monitoring of CFOs. We also heard that a strategy should be in place to remove the risk and uncertainty for the livestock industry in order for it to grow in the province. There was also strong support for local municipal involvement in the zoning, social and infrastructure issues associated with CFO development and for land-use planning to continue as a municipal responsibility. The provincial strategy is based on these important messages.

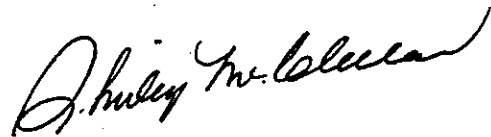
The Honourable Mike Cardinal, Minister of Sustainable Resource Development will be making recommendations to the Lieutenant Governor in Council this winter for appointments to the NRCB. Members of the Board will have the skills and expertise needed to ensure the effective delivery of the NRCB's expanded mandate relating to CFOs.

The NRCB was chosen as a neutral agency. Alberta Agriculture, Food and Rural Development supports this decision. As well, the NRCB already has an infrastructure to administer requests and a track record for making decisions that balance the interest of Albertans in regard to our natural resources. Alberta Agriculture, Food and Rural Development (AAFRD) has been developing the Regulations and Standards that will accompany this legislative change. These Regulations and Standards will outline science-based technical standards and procedures for approving CFOs.

Municipalities will continue to have a key role in determining the future land-use in their municipalities. They will be encouraged to develop agricultural land-use plans that include specific agricultural zones where they consider CFOs not to be compatible with current and/or future land-uses. Municipalities will also have input into decisions for the siting of new and expanding CFOs. Although the municipality, their Agriculture Service Boards and Fieldmen will not be compelled to support the NRCB in its new role, I would encourage the NRCB and the Municipal District (MD) of Mackenzie to work together to ensure a successful livestock industry in the Municipal District.

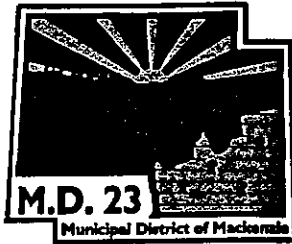
Thank you for taking the time to express the views of the MD of Mackenzie No. 23.

Yours sincerely,



Shirley McClellan
Députy Premier and Minister

cc: Gary Friedel, MLA - Peace River



Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermillion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

October 17, 2001

Hon. Shirley McClellan,
Deputy Premier and
Minister of Agriculture, Food and Rural Development,
Room 408,
Alberta Legislature Building,
Edmonton, Alberta T5K 2B6

RE: Natural Resources Conservation Board (NRCB) Monitoring of Intensive Livestock Operations

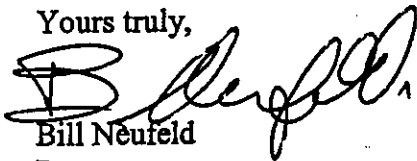
Upon review of the Provincial Government's decisions on the Report and Recommendations of the Committee on Sustainable Management of the Livestock industry in Alberta, the Municipal District of Mackenzie would like to express a concern.

Our Council feels that the Natural Resources Conservation Board, even with imported expertise from Agriculture and Environment departments, is not the right agency to be monitoring and enforcing regulations re: intensive livestock operations. The NRCB does not have the background and is not aware enough of the issues. We feel your department has the required expertise and experience, as well as the commitment to develop this value-adding industry.

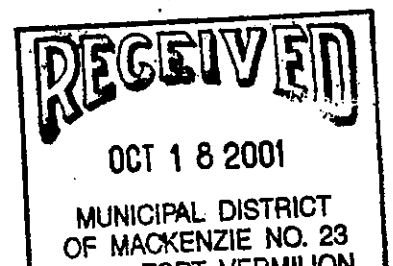
Also, we have a concern with the idea of partnering with the Agricultural Service Boards and the Agricultural Fieldmen in conducting inspections audits. This is a big addition to the current duties of the ASBs and Fieldmen, and beyond their current capabilities.

This Council requests that you reconsider your decisions on the monitoring and enforcement of regulations re: ILOs.

Yours truly,

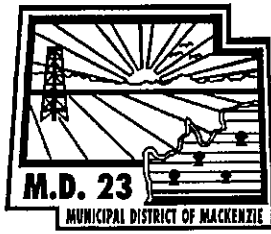

Bill Neufeld
Reeve

Cc Alberta Association of Municipal Districts and Counties



M.D. of Mackenzie No. 23

6 b)



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	December 4, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Mackenzie Pork Producers
Agenda Item No:	

BACKGROUND / PROPOSAL:

Mackenzie Pork Producers are purchasing section 14-106-12 along Highway 88 Connector for the construction of a 1200 sow farrow to finish operation. The property is located in a sparsely populated area but lacks proper utilities.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Cost estimates for utilities are as follows:

1. Atco Power – 3 phase power, minimum \$500,000
2. Northern Lights Gas - \$336,000, and
3. Telus - \$10,000

Mackenzie Pork Producers are asking the M.D. to implement a policy to either supply infrastructure support on an ongoing basis to outlying areas or pay the cost of the infrastructure on a one-time basis.

COSTS / SOURCE OF FUNDING:

Would have to be included in the 2002 budget.

RECOMMENDED ACTION (by originator):

For discussion.

Review:

Dept.

C.A.O.



Attn: Harvey Prockiw

November 28, 2001

Re: Utility Cost for Sec 14-106-12

Mackenzie Pork Producers Inc. has secured the following land, Sec 14-106-12 for the construction of a 1200 sow farrow to finish operation. The land is located along the Hwy 88 connector, and has a very small population base around the proposed site. We feel the site is ideally situated and would have a significant benefit to the MD of Mackenzie farmers and businesses.

Due to the lack of utility infrastructure in the area it makes the proposed site unfeasible to build upon due to cost of attaining the utilities. But we feel that it is important to develop Intensive Livestock Operations in areas that would have a minimal affect on the surrounding community.

Mackenzie Pork Inc. would like to see the MD of Mackenzie # 23 install the require infrastructure along the Hwy 88 connector. The cost estimates we have received so far are as follows:

1. Atco Power - 3 phase power Minimum \$500,000.00
2. Northern Lights Gas - 4,000,000 Btu Service \$ 200,000.00
3. Telus - \$10,000.00

Mackenzie Pork Inc. would like to see either a policy formed to supply infrastructure support on an ongoing basis to outlying areas, or to pay on a one-time basis the cost of the infrastructure in this area.

If you have any questions, please call Clint Rempel, Manager for Mackenzie Pork Inc. We look forward to your response,

Thank you,

Clint Rempel
Manager, Mackenzie Pork



Mackenzie Pork
Community driven for success

Clint Rempel
Manager

Box 148
Ls Crete, Alberta
T0M 2H0
E-mail: mackpork@telusplanet.net

Office: 780-928-4181
Cell: 780-847-9278
Fax: 780-928-4184

ATTN: Eva Schmiot

DATE: November 30/01

Re: Utilities update:

Attached is a cost estimate from Northern Lights Gas Co-op, that I recieved yesterday after I had sent original letter. If you have any further questions please call numbers above.

Thanks
Clint



10205-101 St., P.O. Box 1600
La Crete, Alberta T0H 2H0
Phone: (780) 928-3881
Fax: (780) 928-2166
E-Mail: nlgc@telusplanet.net

November 26, 2001

Mackenzie Pork Producers
Box 148
La Crete, Alberta
T0H 2H0

Attention: Clint Rempel

Re: **Proposed Hog Barn**
Sec 14 - 106 - 12 W5

We have reviewed your request for a 4 million BTU load at Sec 14 - 106 - 12 W5, please be advised that the existing system can not handle a load of this size. Our engineer has reviewed our present system and has provided us with 2 possible solutions depending on whether there is anticipated future growth or not:

To provide 4 million BTU without allowing for any future growth would involve the installation of a new 3" loop line running approximately 6 miles from the end of our existing aluminum system at Fort Vermilion to a point in SE 32 - 107 - 12 W5 where this new line would be connected to our existing 2" line. Our existing system runs down to SW 17 - 106 - 12 W5 where we would connect a new line and run over to Section 14. This solution has an estimated cost of \$215,000.

The second solution allows for some future expansion and involves the installation of an eleven mile loop line from the end of our aluminum system at Fort Vermilion to a point at section 4 - 107 - 12 W5 where this new line would be connected to our existing 3" line. As stated above our existing system runs down to SW 17 - 106 - 12 W5 where we would connect a new line and run over to Section 14, this solution has an estimated cost of \$336,000.

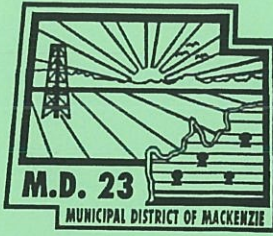
Please note both of these are rough preliminary cost estimates. These costs are based on last years installation prices, which may be different in the coming year, other factors that will affect the cost include co-operation of landowner's regarding proposed routing, and the amount of bush and swamp we encounter once a route is finalized.

We trust that this will assist you in your planning, if you require any additional information with regard to the above please contact our office.

Yours truly,

Jack A. Eccles
General Manager

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	December 4, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Financial Indicator Graphs
Agenda Item No:	1 a)

BACKGROUND / PROPOSAL:

We have received the Financial Indicator Graphs for the year ended December 31, 2000.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING:

Not Applicable.

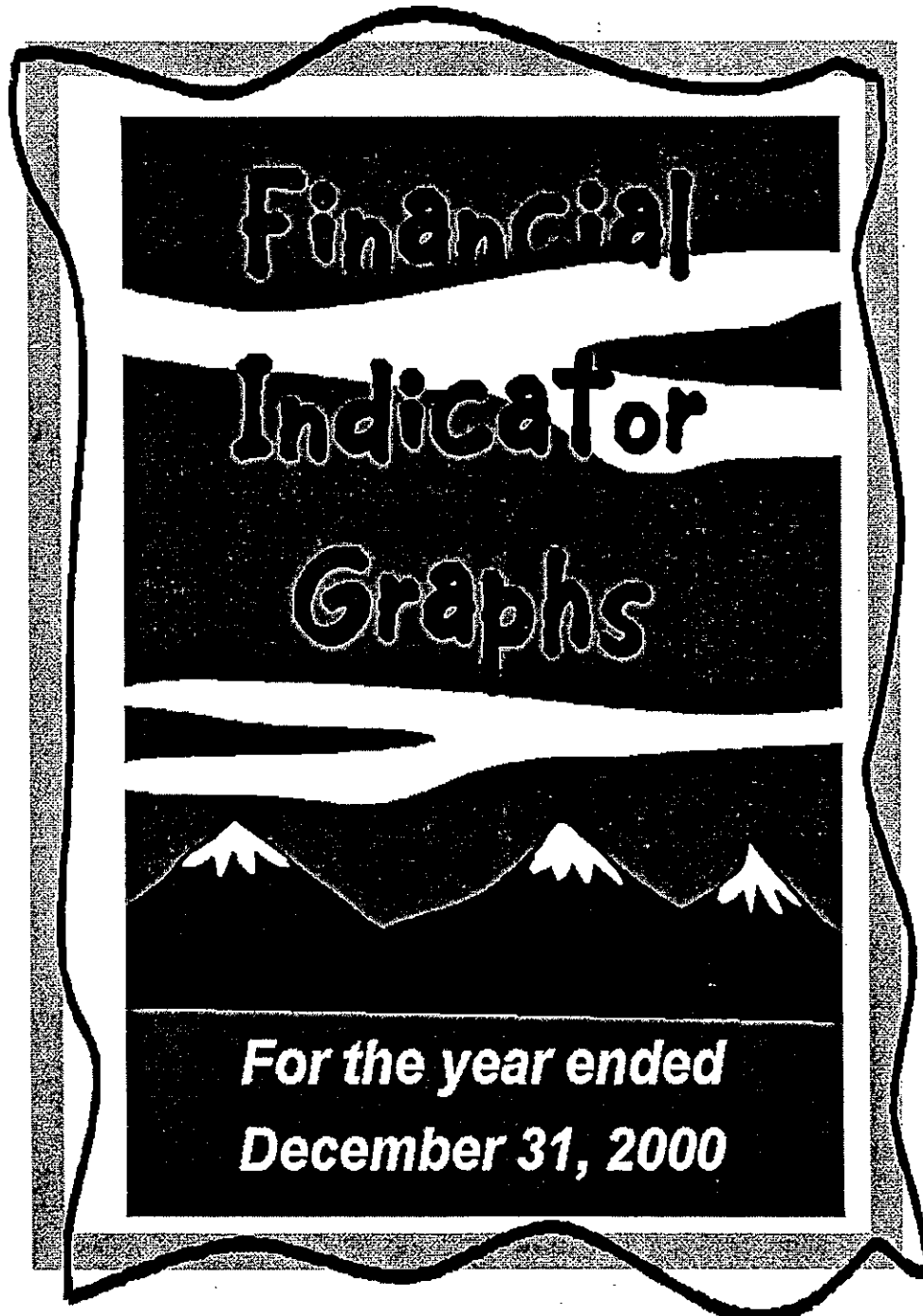
RECOMMENDED ACTION (by originator):

For information.

Review:

Dept.

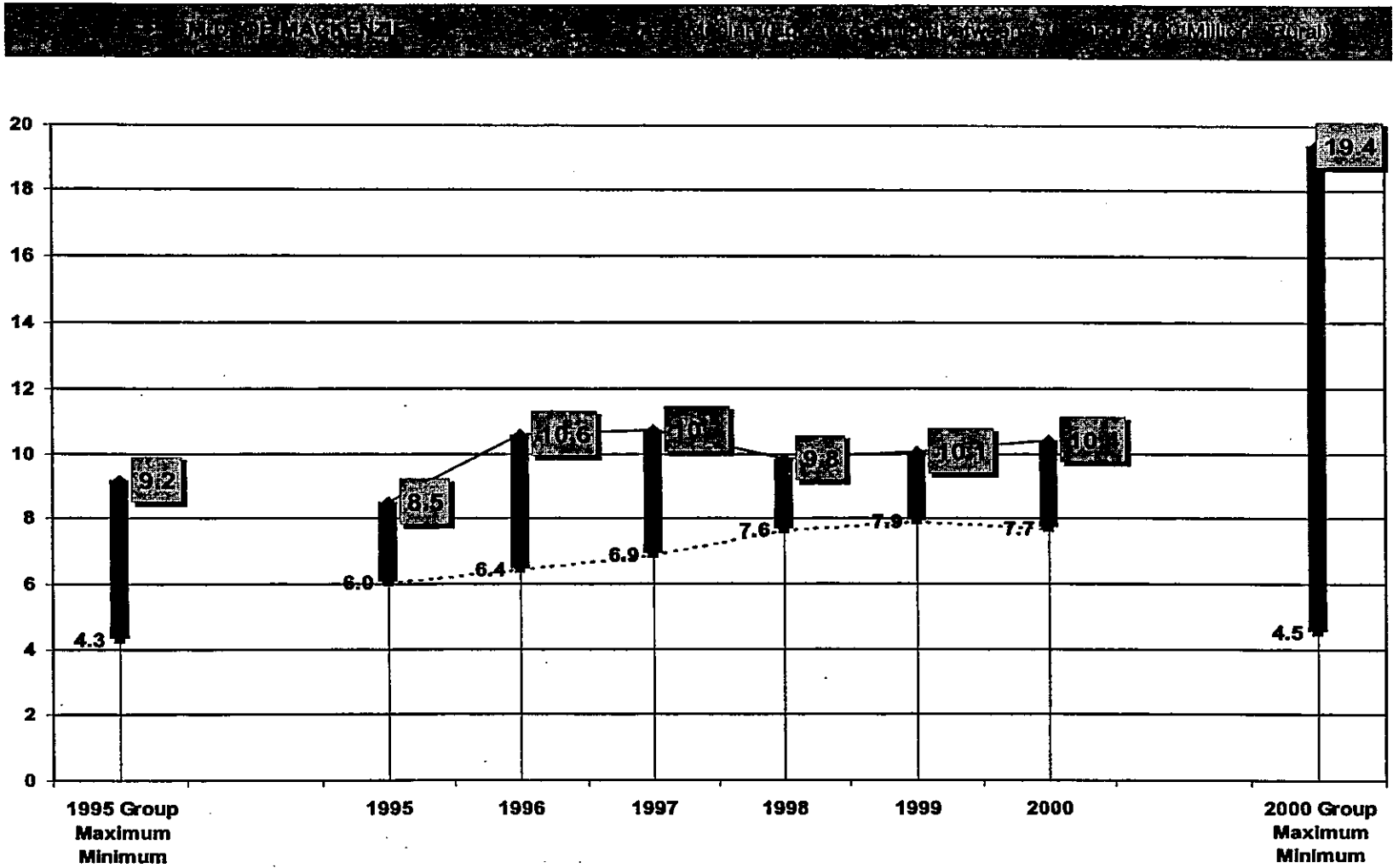
C.A.O.



Prepared By:
Financial Advisory Services
Local Government Services Division



Net Municipal Equalized Tax Rate

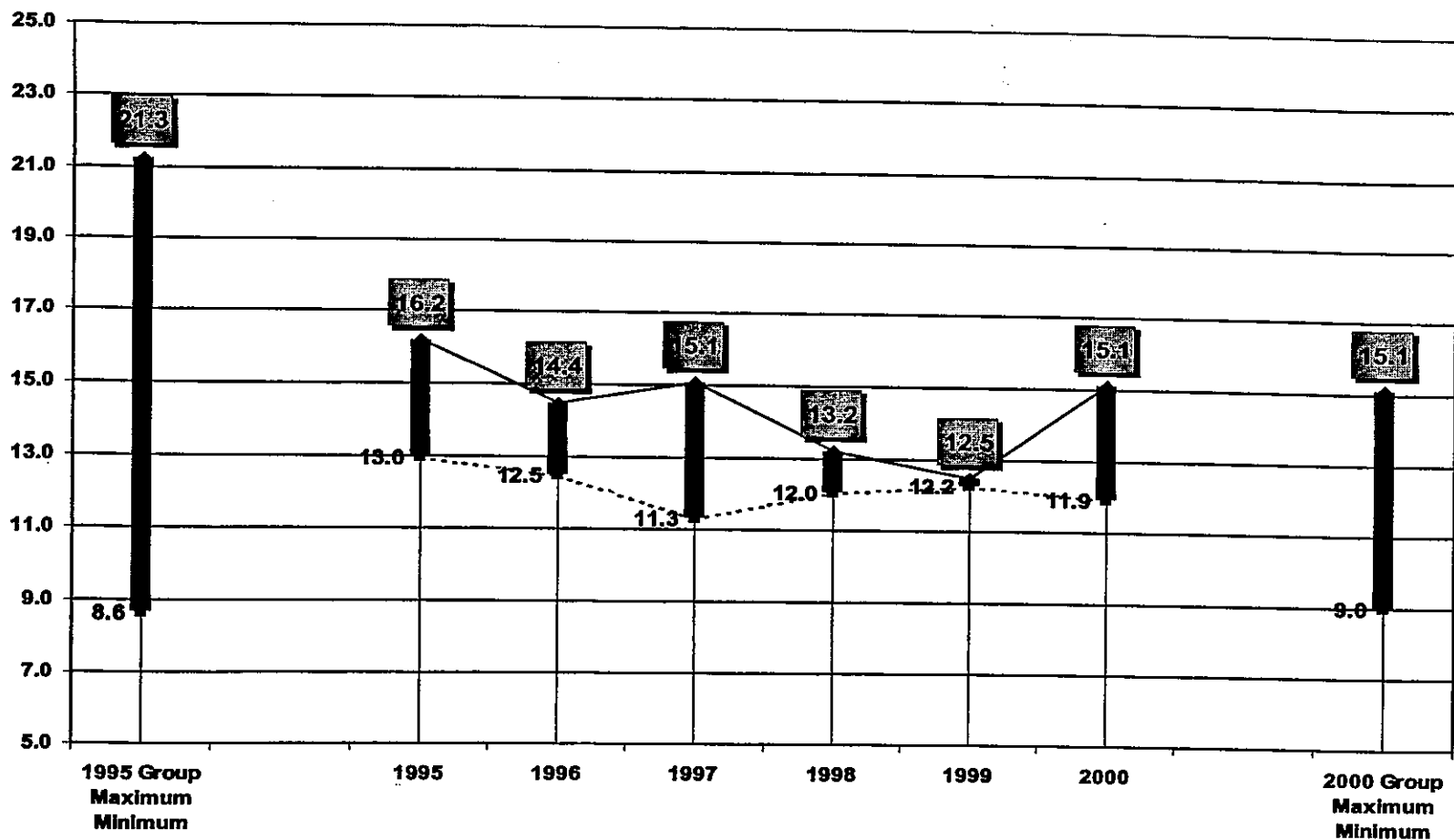


Note : Municipal Equalized Tax Rate is calculated based on total equalized assessment and net municipal property tax.

Residential Equalized Tax Rate

MINIMUM TO MAXIMUM RANGE OF TAX RATES (1995-2000) (Urban 500,000+ Dollars, 100 Million+ Rural)

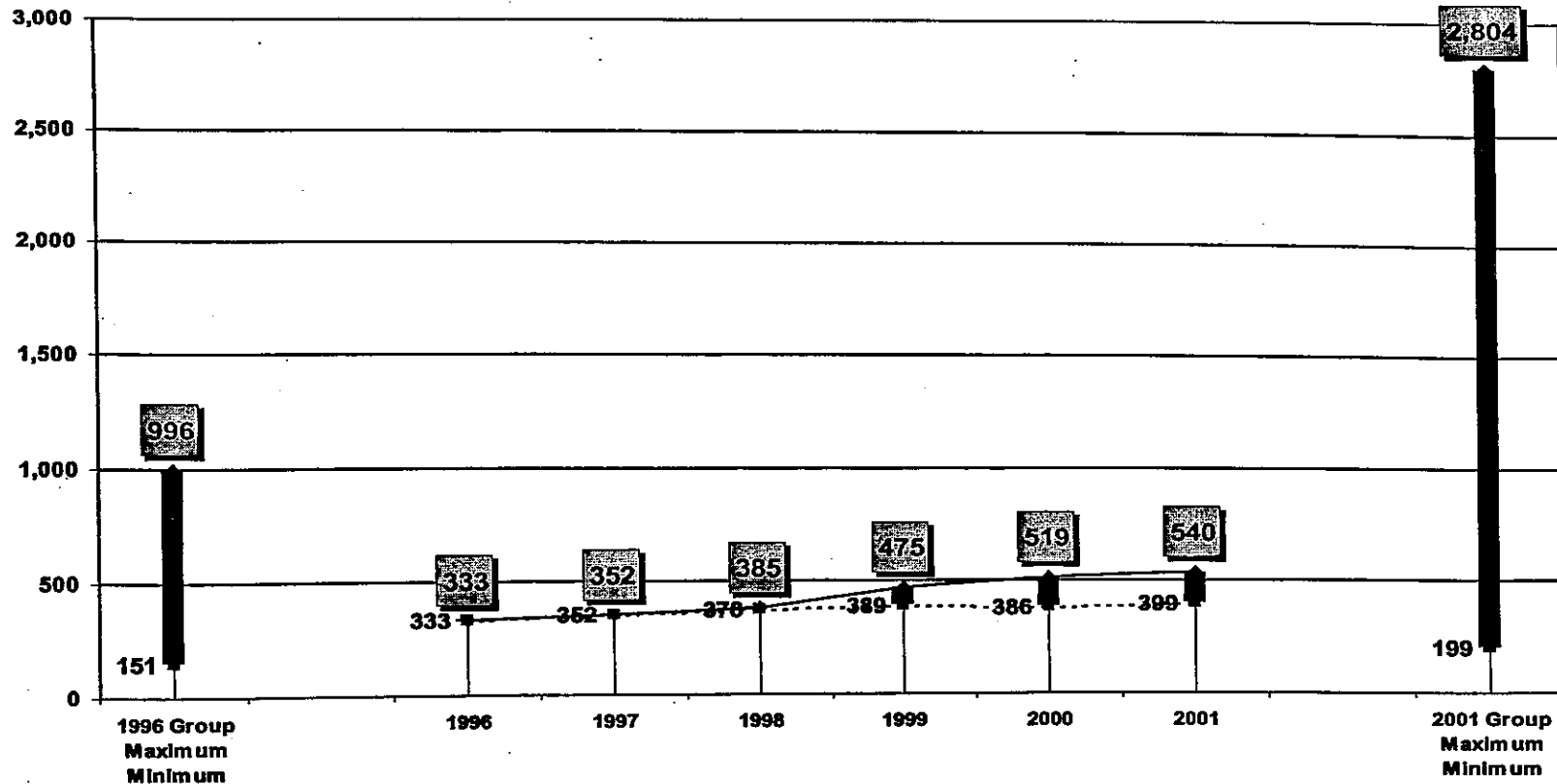
15



Note : Residential Equalized Tax Rate is calculated based on gross residential property taxes and residential equalized assessment.

Equalized Assessment Per Km of Roads (in thousands)

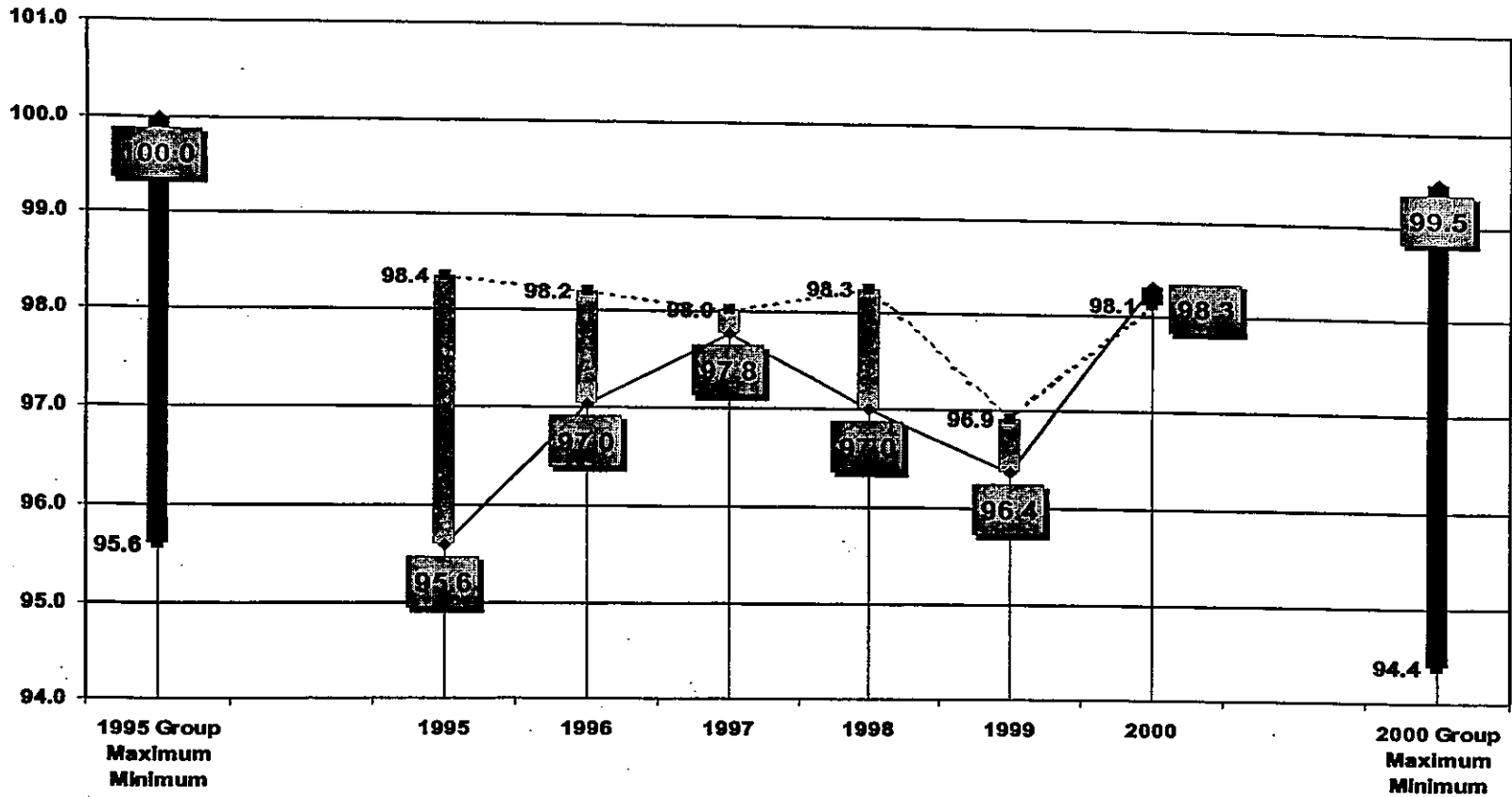
(Municipalities with a population of 700,000 or more) (Urban) (Municipalities with a population of 700,000 or less) (Rural)



Note : Equalized Assessment Per Km of Roads approximates a municipality's ability to generate property tax revenue relative to the number of kilometers of open roads maintained compared to the average.

Tax Collection Rate

UNIT OF MEASUREMENT: Median (For Communities between \$700 and \$100 Million - Rural)



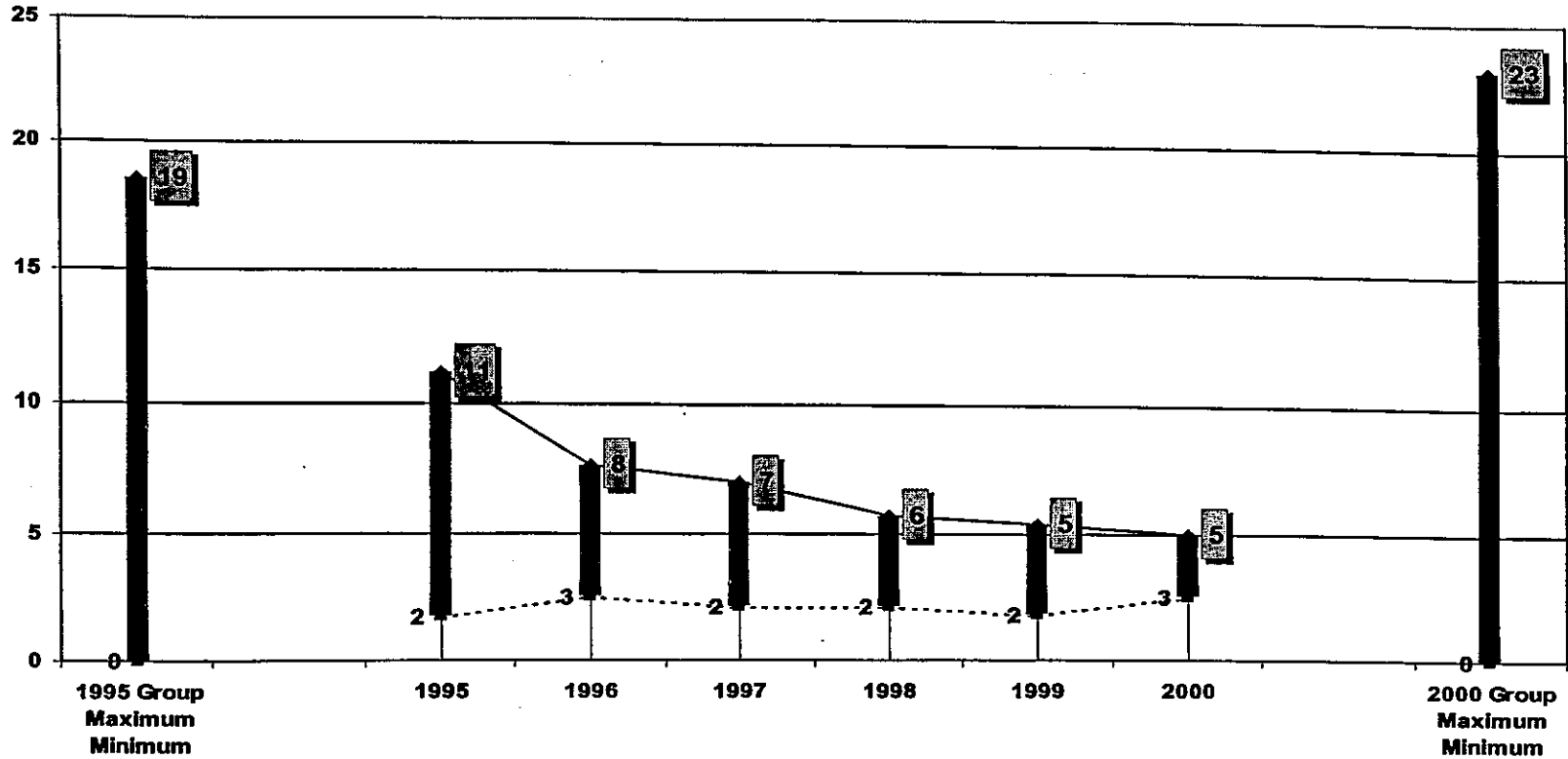
Note : This indicator reflects the percentage of taxes and grants in place of taxes which are collected by the municipality in the year in which they are levied.

17

Percent of Debt Limit Used

Municipality: **MIRAMICHE** Comparison Group: **Other Municipalities (EPA) with Debt between \$700 and \$1,000 Million (Rural)**

18

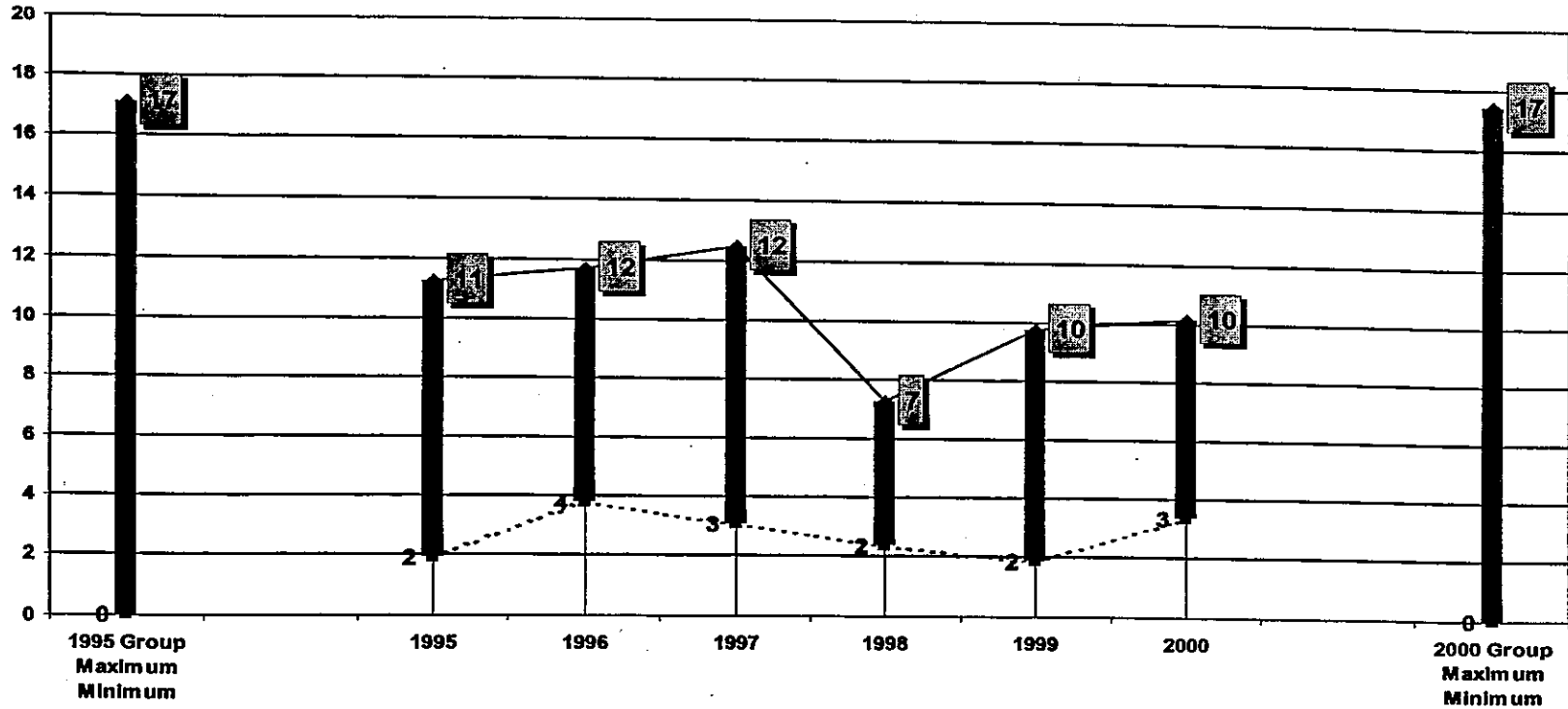


Note : This graph shows, in percentage terms, the municipality's debt (municipal and excluded functions) as a percentage of the regulated limit. This is compared to the median for the group of similar municipalities.

Percent of Debt Service Limit Used

MID OF MACKENZIE 1/6 OF 1% (Government between \$100 million and \$200 Million - Rural)

19

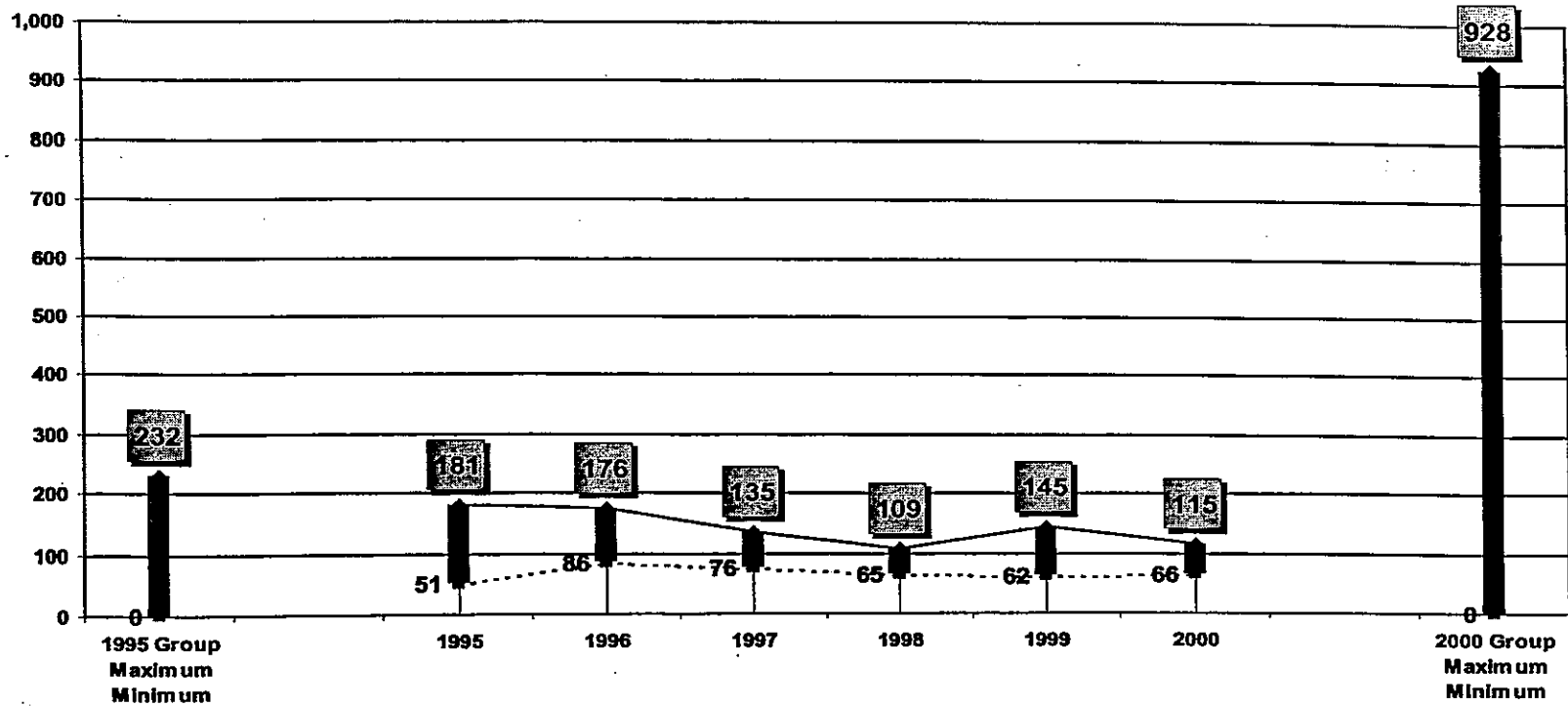


Note : This graph shows, in percentage terms, the amount that the municipality pays annually in debt service charges (municipal and excluded functions) relative to the regulated limit. This is compared to the median for the group of similar municipalities

Long Term Municipal Debt Per Capita

EMD OF MACKENZIE

Medium Equity Investment between \$700 and \$1,400 Million - Rural



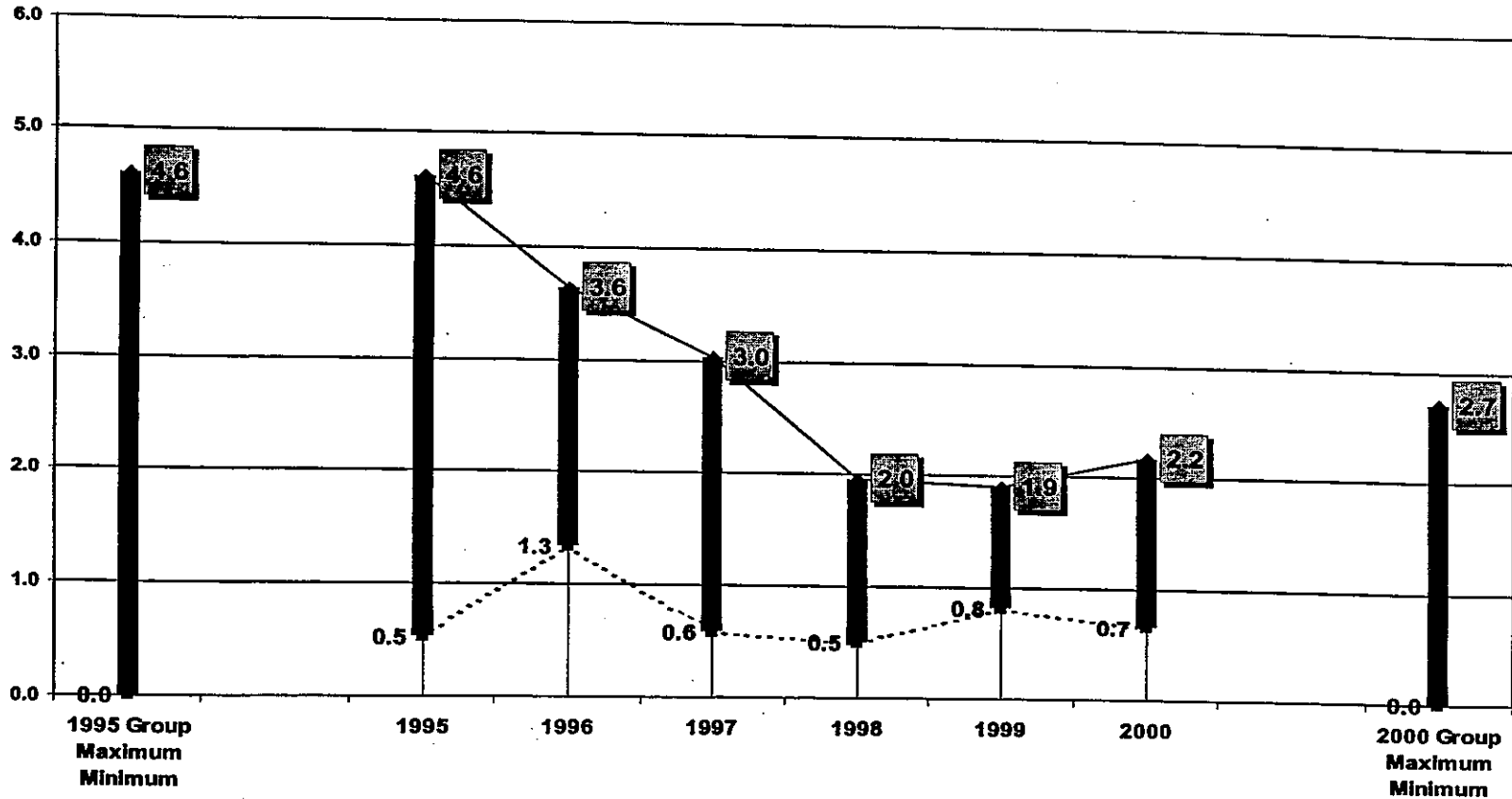
20

Note : Includes long term debt incurred for municipal purposes only. Where a municipality has long term debt associated with excluded functions (gas and/or electricity) the total long term debt per capita would be higher.

Municipal Long Term Debt Servicing as a Percent of Total Revenue

MID OF MACKENZIE

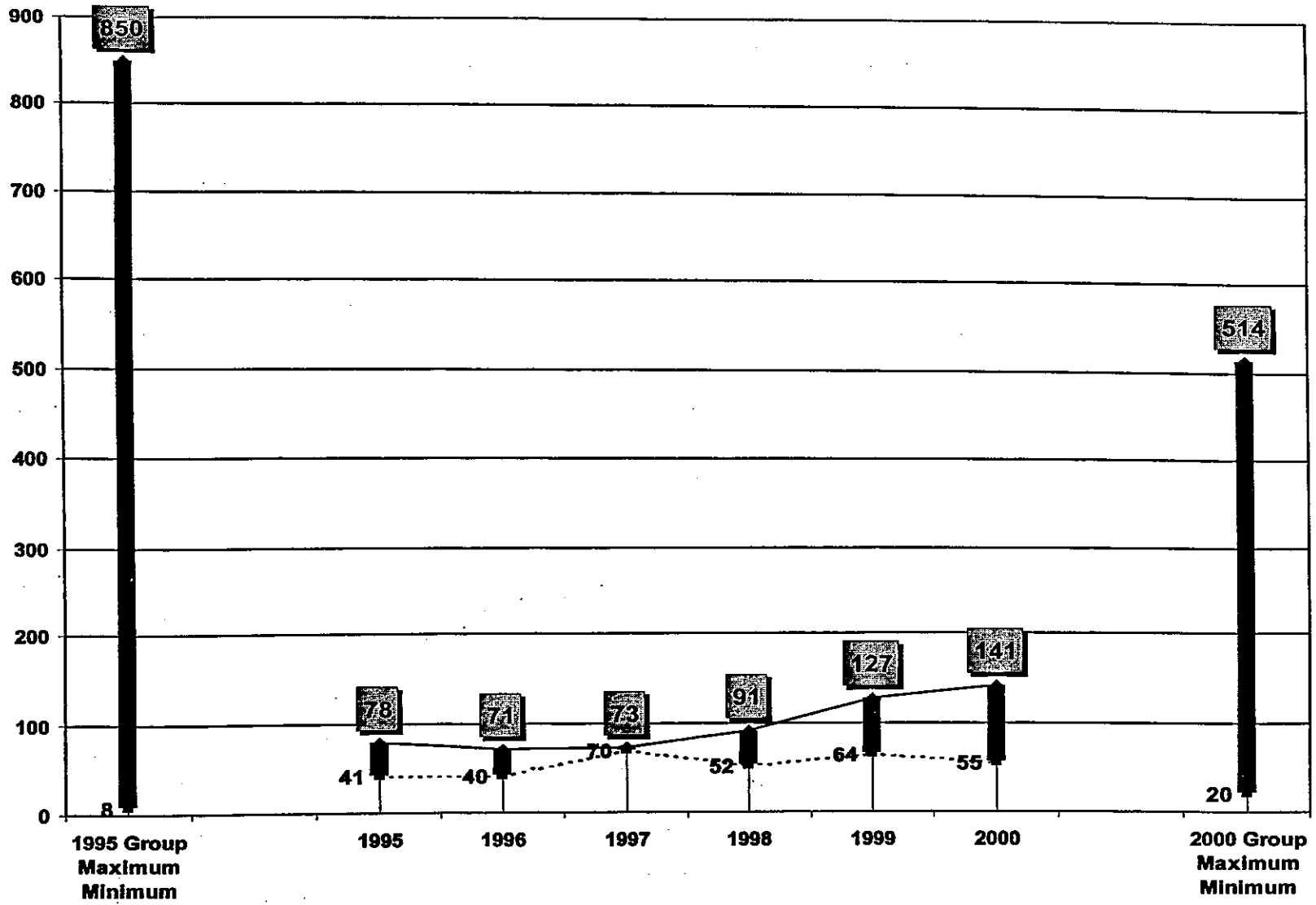
VI. JANUARY 1995 (total debt \$1.700 billion) - 1990 (total debt \$1.400 million) (Total)



Note: The calculation represents the percentage of total (operating and capital) municipal revenue that was required to meet long term debt obligations (municipal only) throughout the year.

Sales and User Charges Per Capita

MID OF MACKENZIE
MID OF F7 Assessment between \$700 and \$1,400 Million (Rural)



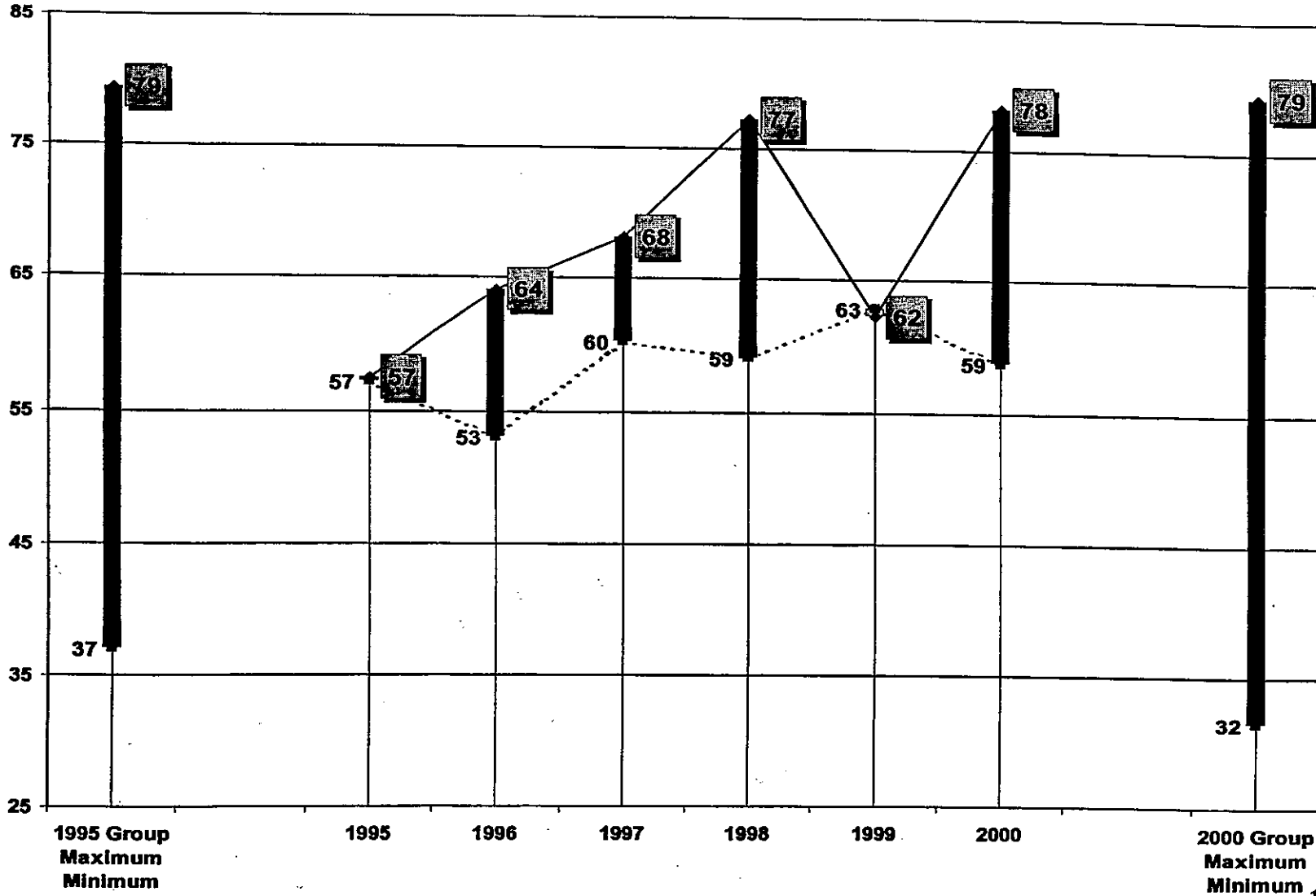
22

Net Municipal Property Taxes As % of Total Operating Revenue

Mid of Mackenzie

Median (For Areas with population between 500 and 1,000 Million - Rural)

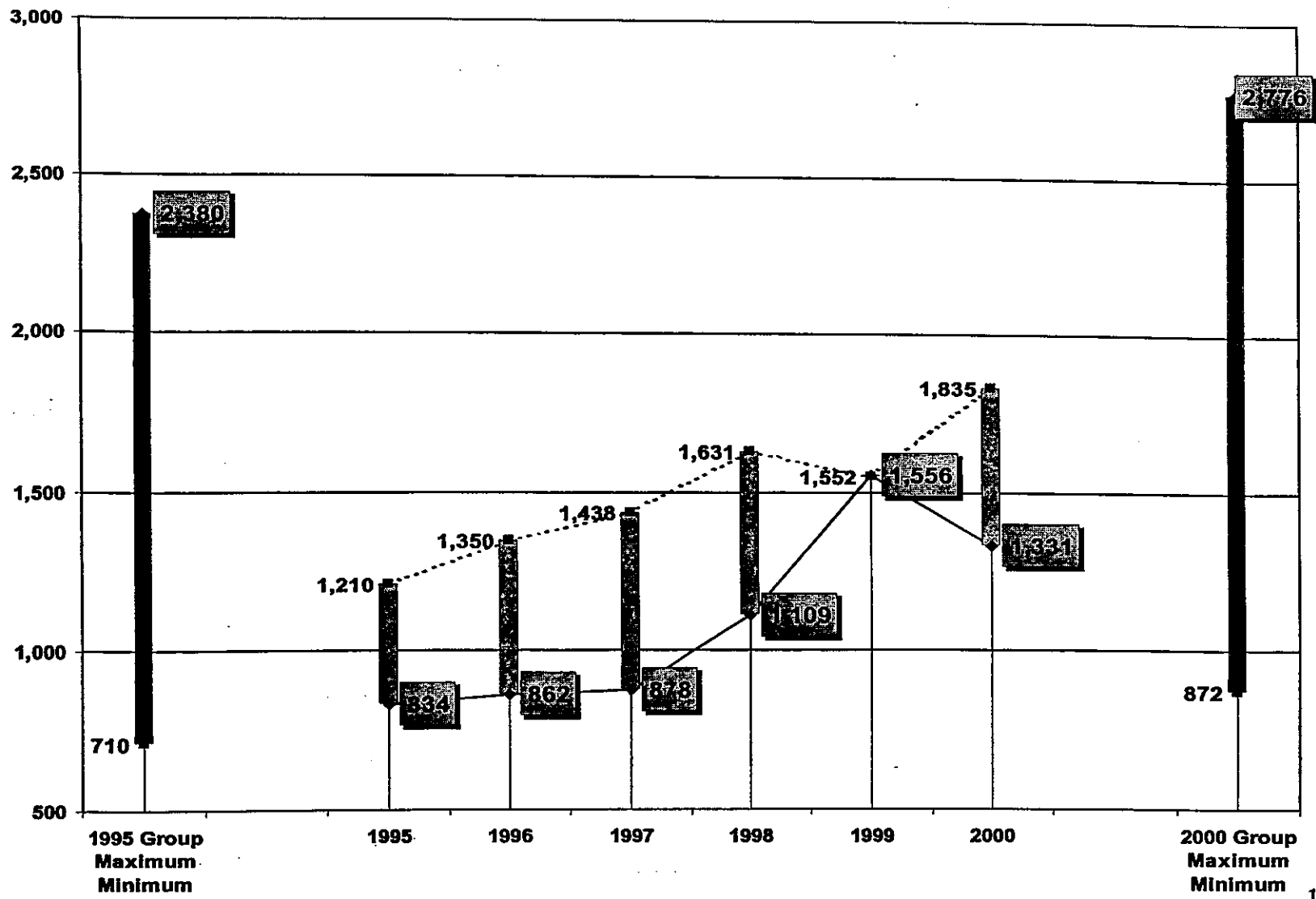
23



Total Operating Expenditures Per Capita

Mid-Atlantic Region (1995-2000) - Comparison between 100 and 400 Million - Rural

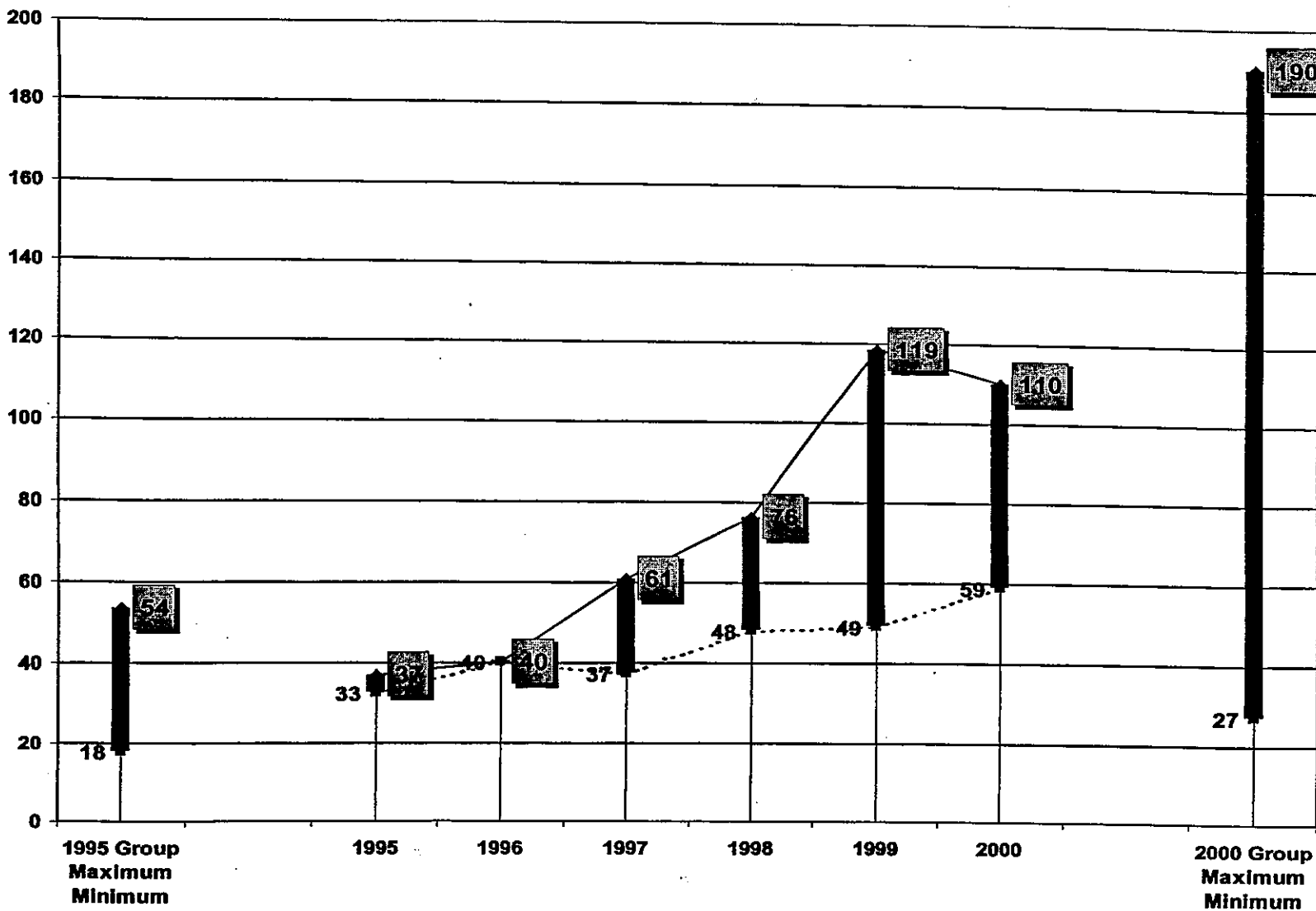
24



Protective Services Operating Expenditures Per Capita

UNIT OF MACKENZIE

Median Year: 1999 (All between 500 and 100 Million (Rural))

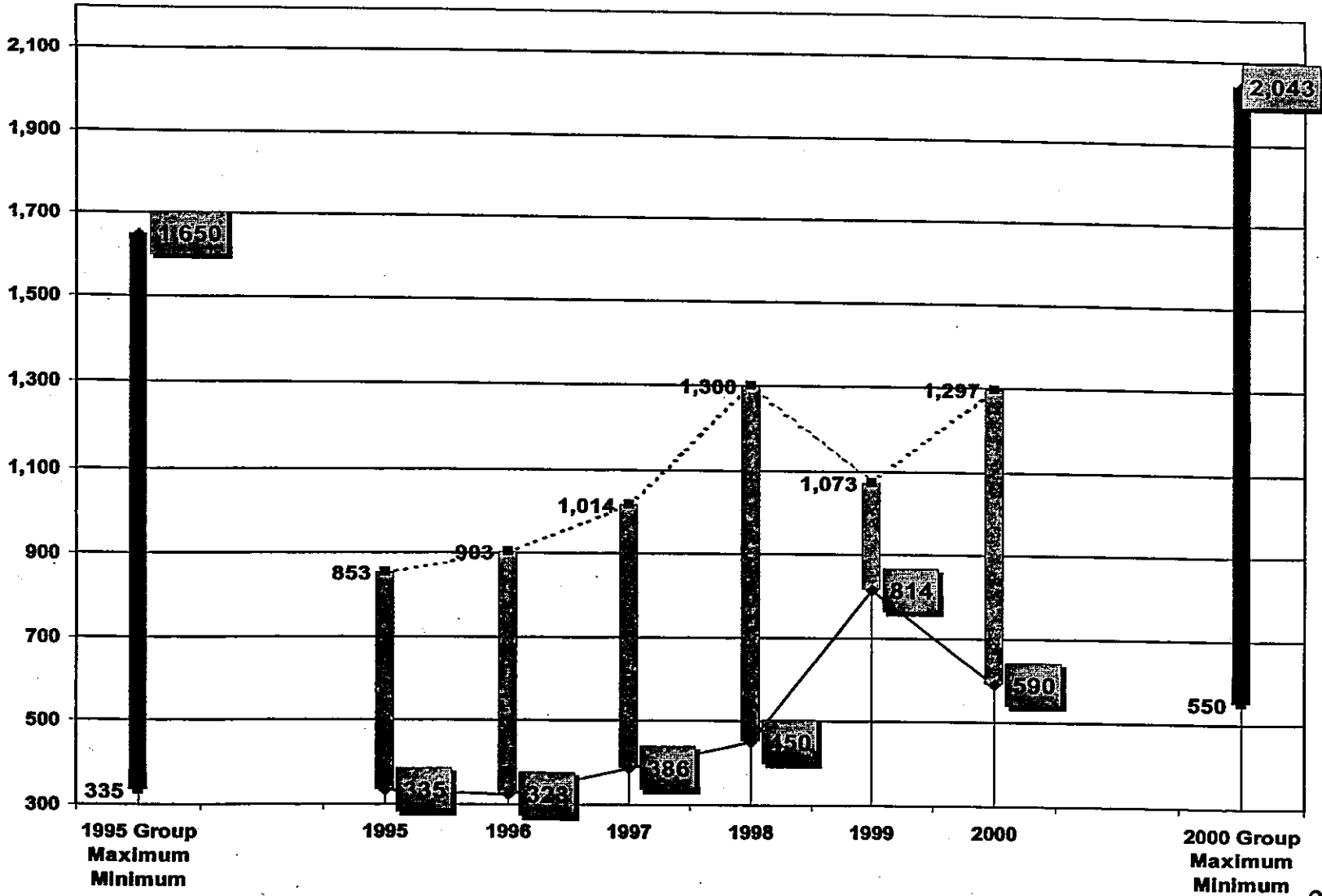


25

Transportation Operating Expenditures Per Capita

MID OF RANGE

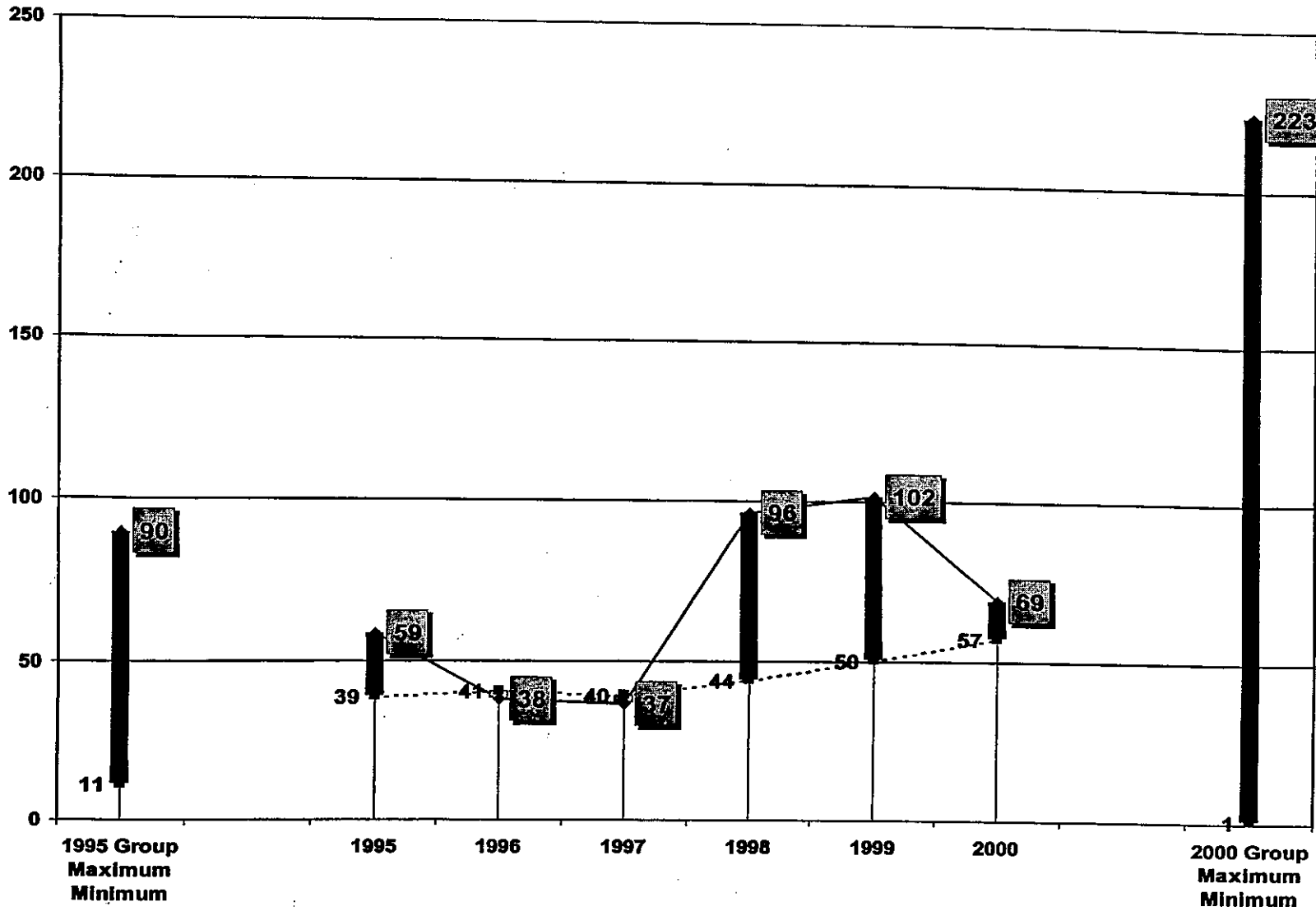
Metropolitan Areas (pop. between 500 and 100 Million - Rural)



26

Recreation Operating Expenditures Per Capita

State of Michigan | Michigan Economic Development Corporation | \$100 Million | Rural

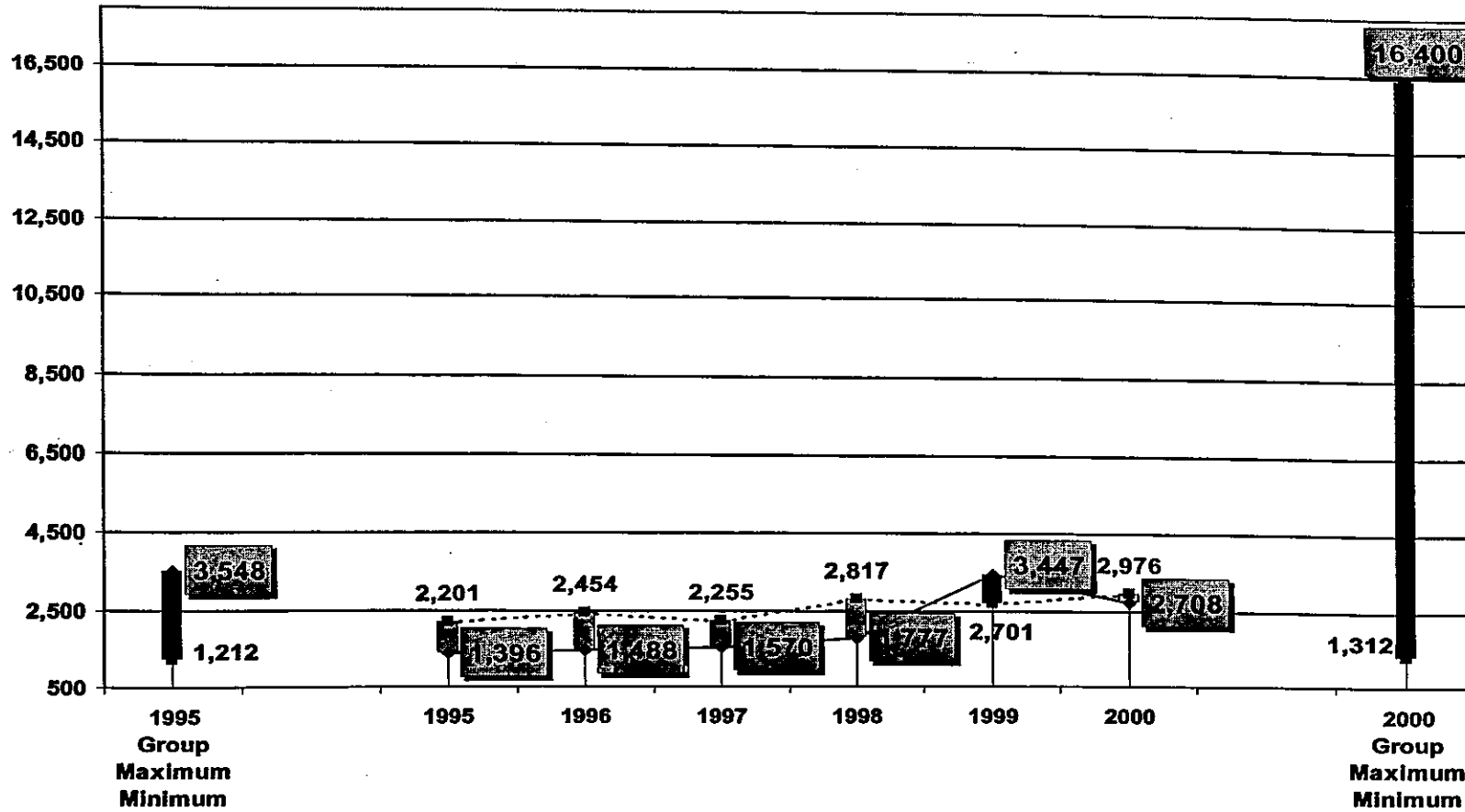


27

Roads Operating Expenditures Per Km

M/D OF MAINTENANCE

1. Maximum Expenditure (between 500 and 1000 Million) (Rural)

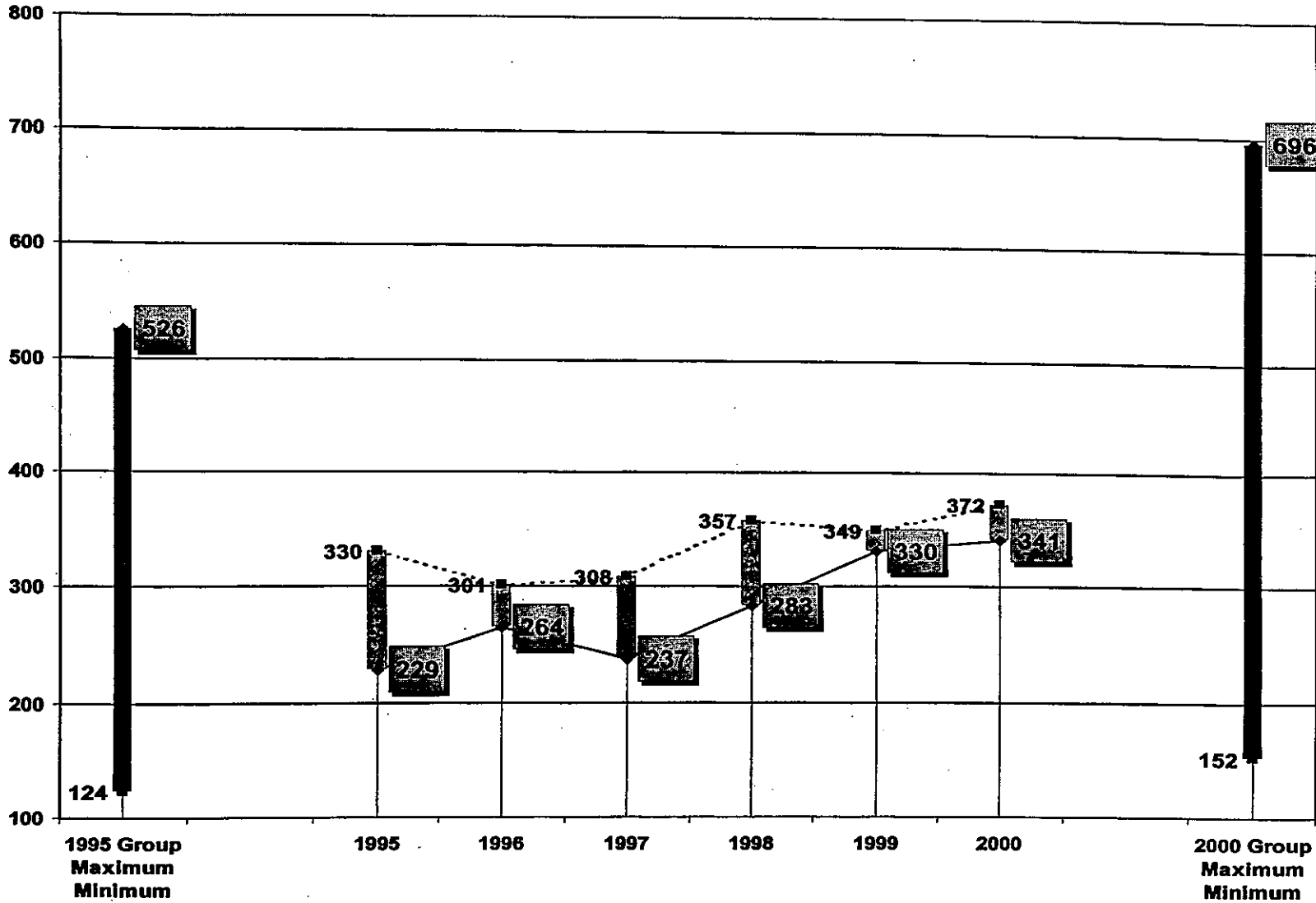


Note : Includes common and equipment pool, roads, streets, walks and lighting expenditures.

Per Capita Operating Expenditures - Salaries, Wages and Benefits

MID-MICHIGAN

Median (not weighted) between \$700 and \$1,400 Million (Rural)



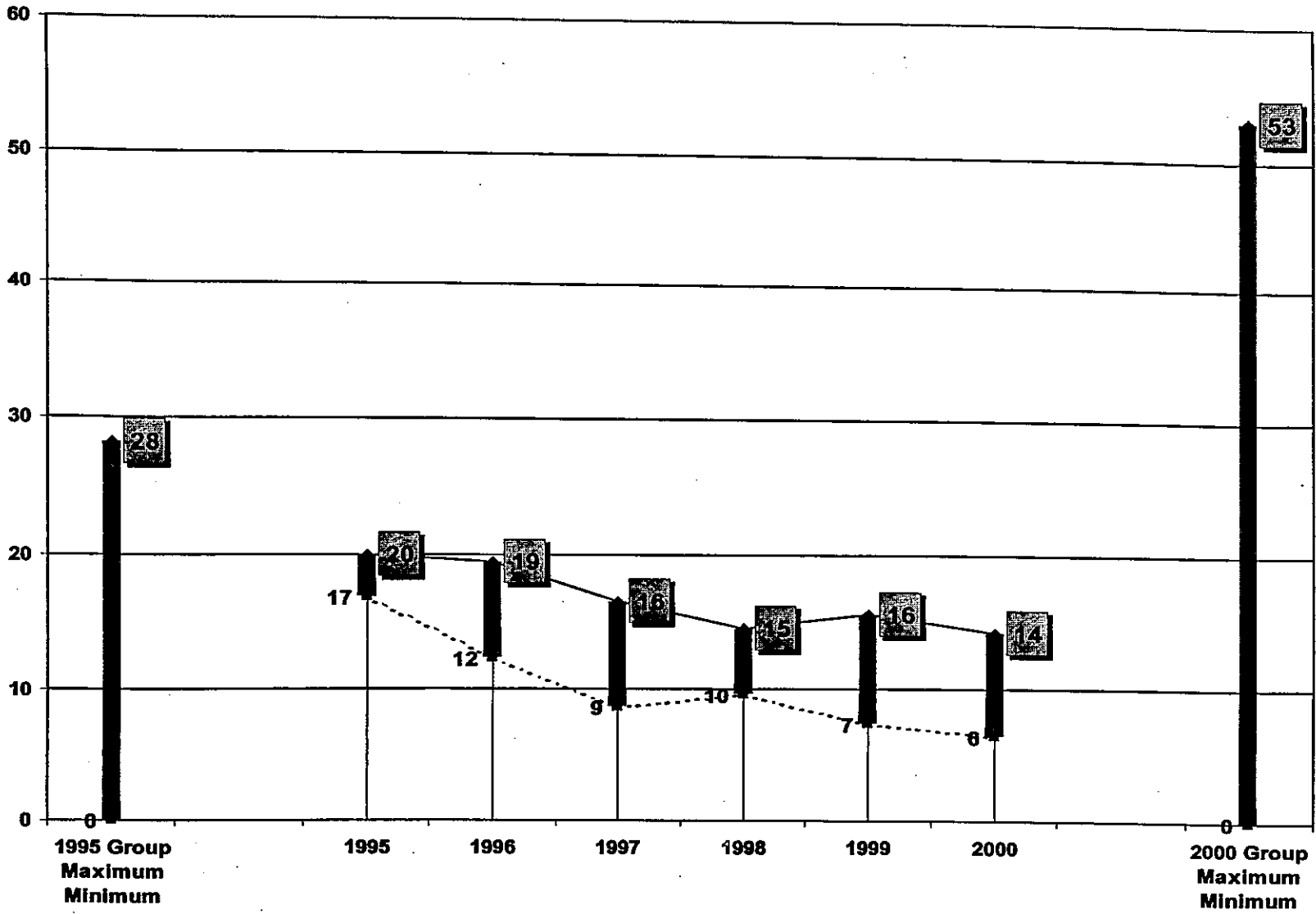
29

Per Capita Operating Expenditures - Bank Charges and Interest

Mid. of Mackenzie

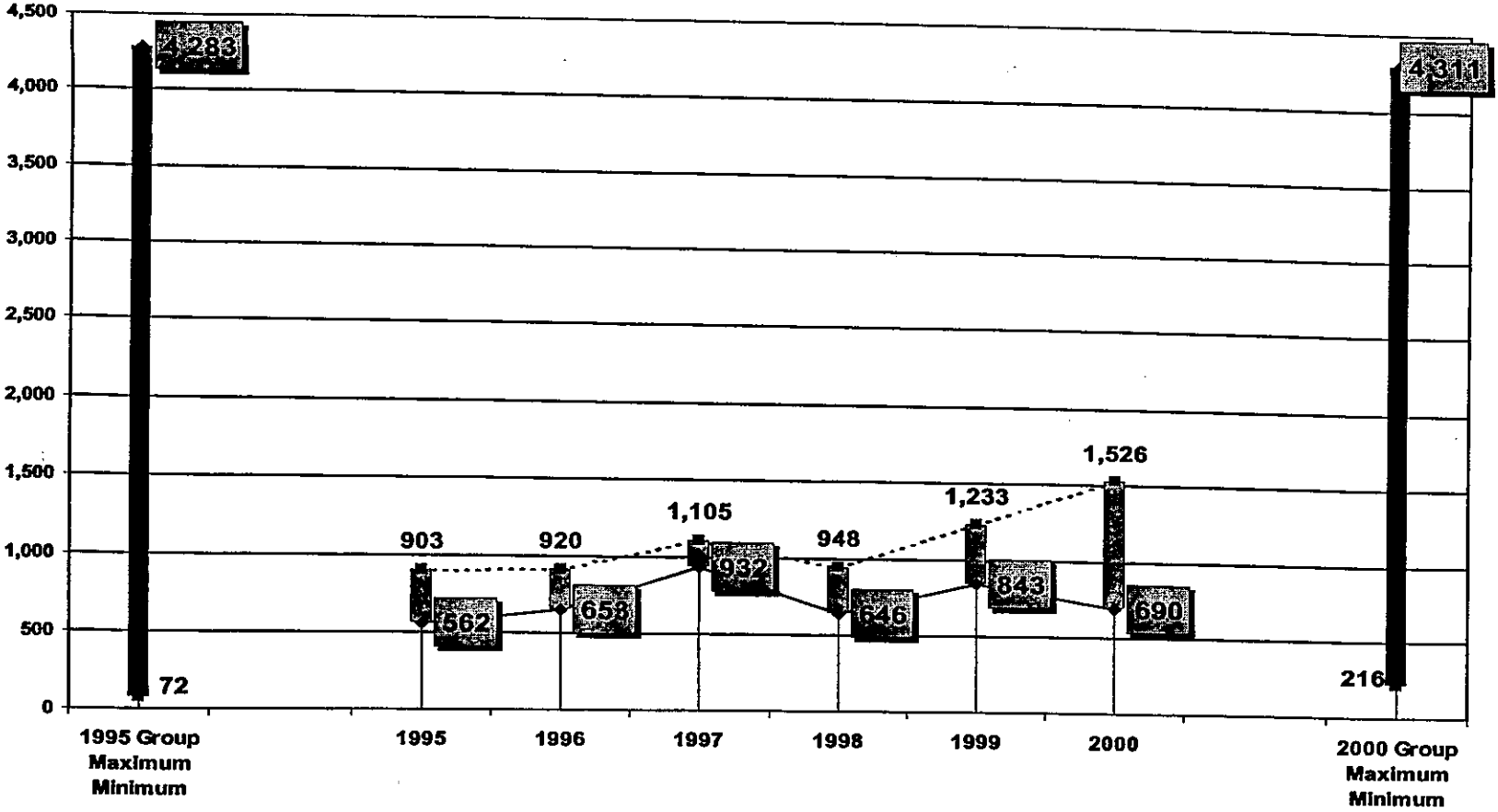
11. IM SOURCE: ATC (Total between \$700 and \$1,000 Millions - Rural)

30



Reserves Per Capita

STATE OF MICHIGAN
 Median: \$1,100 (between \$700 and \$1,000 Million Dollars)



Note : Municipal, gas and electric functions are included where applicable.

Appendix 1

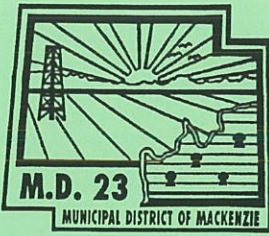
The municipal groupings have been revised as follows:

Group*	Total Population	Number of Municipalities
Urban - Population 35,001 to 70,000	272,243	5
Urban - Population 10,001 to 35,000	132,771	10
Urban - Population 7,001 to 10,000	98,330	12
Urban - Population 5,001 to 7,000	90,416	15
Urban - Population 2,701 to 5,000	74,108	20
Urban - Population 1,701 to 2,700	41,492	20
Urban - Population 1,101 to 1,700	27,402	19
Urban - Population 801 to 1,100	20,470	21
Urban - Population 551 to 800	14,204	21
Urban - Population 401 to 550	9,273	20
Urban - Population 301 to 400	7,994	23
Urban - Population 201 to 300	5,056	20
Urban - Population < 200	3,316	21
Summer Villages – Residences < 150	1,458	17
Summer Villages – Residences 85 - 150	1,581	18
Summer Villages - Residences < 85	687	17
Rural Equalized Assessment > \$1.40 billion	197,577	15
Rural Equalized Assessment \$0.70 - \$1.40 billion	104,735	18
Rural Equalized Assessment \$400 to \$700 million	69,497	14
Rural Equalized Assessment < \$400 million	52,965	19
Rural bordering a major urban area with Population > 12,000	115,964	6
Rural bordering a major urban area with Population > 12,000 and Specialized	236,638	8

Notes:

- Improvement Districts are not reported as a group since they are widely divergent in services provided, populations and assessment making meaningful comparisons difficult.
- Calgary and Edmonton are not reported on.
- Rural bordering major urban with, and without, Specialized by request.

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	December 4, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Strategic Plan
Agenda Item No:	7 b)

BACKGROUND / PROPOSAL:

Council should review the M.D. Strategic Plan on an annual basis. The last time Council reviewed the Plan was October 26, 2000.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The attached Strategic Plan and strengths and weakness should be reviewed and amended as appropriate.

COSTS / SOURCE OF FUNDING:

Not Applicable.

RECOMMENDED ACTION (by originator):

Review and amend the M.D. of Mackenzie Strategic Plan.

Review:

Dept.

C.A.O.

Goal Number	Goal Statement	
A	<i>To Ensure the Long Term Economic Sustainability of the Region</i>	
Objective Number	Objective Statement	
1	<i>To Increase and Improve the Development of the Transportation Infrastructure that Impacts the M.D.</i>	
Action Item	Performed By Whom	Performed By When
<ul style="list-style-type: none"> • Highway 88 <ul style="list-style-type: none"> • lobby for construction, paving, bridge improvement • Lobby for Maintenance & Rehabilitation of Highway 697 <ul style="list-style-type: none"> • Pave Tompkins west hill • Patching and overlay as required • Seal coating • Highway 58 <ul style="list-style-type: none"> • Mustus Road to Fort Smith, lobby for construction • Highway 58 <ul style="list-style-type: none"> • Fort Nelson Connector, lobby for construction • Bridge over the Peace River at Tompkins Landing • Protection of infrastructure <ul style="list-style-type: none"> • Prevent/Monitor overweight trucks on roads • Improved Maintenance (i.e. Road crown) • Shoulder pulls vs. Reconstruction • Assumption Hill Bypass <ul style="list-style-type: none"> • Lobby for resource road funding (provincial 	<p>Highway 88 Committee</p> <p>Council</p> <p>Council & Mustus Road Committee</p> <p>NCDC</p> <p>Council Annual Priorities</p> <p>Roads/Bylaw</p> <p>Roads</p> <p>Roads</p> <p>Council – put on resource road</p>	<p>Ongoing</p> <p>Annually during primary & secondary highway priority setting</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

<p>and federal)</p> <ul style="list-style-type: none"> • Policy on road construction • Road Study • Lobby on 88 connector and Zama access as provincial highways 	<p>priority list:</p> <p>Roads</p> <p>Roads</p> <p>Administration</p>	<p>Summer 2001</p> <p>Summer 2001</p> <p>Ongoing</p>
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Goal Number	Goal Statement		
A	<i>To Ensure the Long Term Economic Sustainability of the Region</i>		
Objective Number	Objective Statement		
2	<i>To Increase the Availability of Agricultural Land</i>		
	Action Item	Performed By Whom	Performed By When
	<ul style="list-style-type: none"> • Develop policy and priority on cost of opening up public roads • Complete negotiations regarding the green/white zone land swap • Ensure MOU does not interfere with Agricultural expansion • Stay informed on land sales <ul style="list-style-type: none"> • White zone activities • Increase productivity of available agricultural land eg. Drainage, research 	Agriculture/Roads Agriculture Council/ Administration Agriculture Agriculture	Ongoing Ongoing Ongoing Ongoing Ongoing

Goal Number	Goal Statement		
A	<i>To Ensure the Long Term Economic Sustainability of the Region</i>		
Objective Number	Objective Statement		
3	<i>To Promote Value added Opportunities in the Mackenzie Region</i>		
	Action Item	Performed By Whom	Performed By When
	<ul style="list-style-type: none"> • Identify value added opportunities <ul style="list-style-type: none"> • Forestry • Oil and gas • Agriculture • Tourism and recreation • Mining • Identify target groups for industry development and develop an action plan 	REDI REDI REDI/ ILO REDI REDI REDI	Ongoing (started) Ongoing (started)

Goal Number	Goal Statement		
A	<i>To Ensure the Long Term Economic Sustainability of the Region</i>		
Objective Number	Objective Statement		
4	<i>Ensure that the M.D. has a strong voice into First Nations Land & Resource Issues in the Region</i>		
	Action Item	Performed By Whom	Performed By When
	<ul style="list-style-type: none"> • Develop methods to ensure M.D. 23 is aware of local First Nations issues • Develop M.D. 23 Council positions on First Nations issues • Participate on a province wide committee to represent M.D. and County interest • Educate Council/Staff/Residents on land claim process & status 	Administration/ Council Council MD & AAMD&C Administration	Started Ongoing Just started Started

Goal Number	Goal Statement		
A	<i>To Ensure the Long Term Economic Sustainability of the Region</i>		
Objective Number	Objective Statement		
5	<i>To Promote Linkages with Other Stakeholders</i>		
	Action Item	Performed By Whom	Performed By When
	<ul style="list-style-type: none"> • Support or create linkages between Council and other regional decision makers <ul style="list-style-type: none"> • Elected Officials meetings • M.P. and M.L.A. • Local Chambers and Board of Trade • First Nations • Industry Stakeholders • Forestry interests • Towns of High Level and Rainbow Lake • Other government departments 	<ul style="list-style-type: none"> Council Administration Council/Admin Council/Admin Administration Council/Admin Administration/ Council 	<ul style="list-style-type: none"> Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing Ongoing

Goal Number	Goal Statement		
A	<i>To Ensure the Long Term Economic Sustainability of the Region</i>		
Objective Number	Objective Statement		
6	<i>To Promote Tourism Opportunities in the Mackenzie Region</i>		
	Action Item	Performed By Whom	Performed By When
	<ul style="list-style-type: none"> • Support the development of regional tourism brochures • Develop tourism information on the web site • Develop a plan for the upgrading and development of municipal tourism facilities. • Initiate a tourism Task Force <ul style="list-style-type: none"> • Develop brochures 	Administration Administration Roads Administration	2002 Ongoing Ongoing Starting

Goal Number	Goal Statement		
B	<i>To Provide a Service Structure that is Equitable, Acceptable and Economically Feasible to the Residents of the Region</i>		
Objective Number	Objective Statement		
1	<i>To Provide Municipal Services in a Positive Client Service Approach</i>		
Action Item		Performed By Whom	Performed By When
<ul style="list-style-type: none"> • Implement "Alberta Best" type program for the staff • Streamline process to ensure a quick response to the public • Prioritize policy development on issues affecting the public • Make bylaws, assessment, minutes, policies, and forms available through the MD Image and the web site • Continue monthly newsletters delivered via the post office 		<p>Administration</p> <p>Administration</p> <p>Administration</p> <p>Administration</p> <p>Administration</p>	<p>Annually</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>

Goal Number	Goal Statement		
B	<i>To Provide a Service Structure that is Equitable, Acceptable and Economically Feasible to the Residents of the Region</i>		
Objective Number	Objective Statement		
2	<i>To Maintain Public Confidence and Interest in Municipal Governance Within the M.D.</i>		
Action Item		Performed By Whom	Performed By When
<ul style="list-style-type: none"> • Send out rating / comment cards with the newsletter • Develop a formal system to monitor response and summarize public complaints 		Administration	Summer 2001
		Administration	Ongoing

Goal Number	Goal Statement		
B	<i>To Provide a Service Structure that is Equitable, Acceptable and Economically Feasible to the Residents of the Region</i>		
Objective Number	Objective Statement		
3	<i>To Attract and Retain Well Qualified Staff</i>		
	Action Item	Performed By Whom	Performed By When
	<ul style="list-style-type: none"> • Attract: <ul style="list-style-type: none"> • Well defined roles • Salaries and benefits that are competitive to the local private sector • Stable, goal oriented organization • Retain: <ul style="list-style-type: none"> • Strong training program • Positive feedback to staff • Public support of staff by Council • Public support of Council by staff • Travel out benefits for staff • Improved office / shop and general working environment • Human resource and training coordinator • Provision and quality standards on vehicles 	<p>Administration</p> <p>Administration Administration Council Staff Administration Administration</p> <p>Administration Administration</p>	<p>Ongoing Ongoing</p> <p>Completed</p> <p>Ongoing Ongoing Ongoing Ongoing Ongoing Started during Budget process 2002 Budget Completed</p>

Goal Number	Goal Statement		
B	<i>To Provide a Service Structure that is Equitable, Acceptable and Economically Feasible to the Residents of the Region</i>		
Objective Number	Objective Statement		
4	<i>To Review the Governance Structure of the M.D.</i>		
	Action Item	Performed By Whom	Performed By When
	<ul style="list-style-type: none"> • Council implement Corporate Review recommendations • Continue meeting process between Councils of M.D. 23 and the Towns of High Level and Rainbow Lake • Develop background information on assessment, financial resources, revenue sharing and infrastructure maintenance costs by the area for publication 	<p>Administration</p> <p>Council</p> <p>Administration</p>	<p>Ongoing</p> <p>Completed</p> <p>Completed</p>

VISION

The M.D. of Mackenzie No. 23 is dedicated to developing:

A superior quality of life and healthy economic climate in the Mackenzie region.

MISSION STATEMENT

Through the effective use of resources, we will provide a reasonable and similar level of service throughout the Municipal District of Mackenzie and create an appropriate and sustainable economic climate.

GOALS AND ACTION PLANS

- A. To ensure the long term economic sustainability of the region.
- B. To provide a service structure that is equitable, acceptable, and economically feasible to the residents of the region.
- C. To maintain local autonomy over the governance of the region.

STRENGTHS OF THE M.D. OF MACKENZIE

Region

Natural resources
Tourism
Strong agricultural base
Growing and young population
Pioneer spirit
Northern lights
Friendliness
Diverse population / economics
Growing assessment
Ample employment
Distance from cities
Vast area
Northern residents allowance
High wages
Room for development
Low crime rate
Sound ecology

Organization

Friendliness
Recreation Facilities
Staff
Cohesive Council
Council / Staff relations
Communication
Financial position

WEAKNESS OF THE M.D. OF MACKENZIE

Region

Distance from cities
Road infrastructure
Staff / management recruitment
Building infrastructure
Lack of post-secondary education
Cost of transportation and living
Lack of affordable housing
Lack of amenities (entertainment, shopping)
Quota restrictions (marketing boards)
Local and provincial government relations
Regional diversity
Cold

Organization

Financial Information system
Decentralized offices
Cost of service delivery
Communication infrastructure
Policies, procedures and bylaws
Safety / equipment training

OPPORTUNITIES FOR THE M.D. OF MACKENZIE

Region

Organization

Tourism
Agriculture (land livestock)
Oil & gas
Forestry
Real estate development
Small business & manufacture
Recreation
Northern lights
Growth
Highway 58 West to Fort Nelson
Opportunity to shape
Employment
On the job training
Freedom
Self education and distance education

THREATS FOR THE M.D. OF MACKENZIE

Region

Organization

Gun control
Non looping of infrastructure (highways, gas & oil, power)
Natural disasters – flood (planning)
Depletion of natural resources
MD restructuring
Environmental contamination
Environmental regulations
First Nations land claims
Rail transportation
Grain elevators
Centralization of provincial and federal departments
Downloading of housing and highways
Environmental interests
Highway 58 East

RANK

The strengths, weakness, opportunities and threats of the M.D. of Mackenzie listed in order of importance are as follows:

STRENGTHS

Region

Growing assessment
Natural resources
Strong agricultural base

Organizational

Council / staff relations
Communication
Financial position

WEAKNESSES

Region

Local & provincial government relations
Cost of transportation and living
Cost of service delivery & building
Infrastructure

Organization

Decentralized offices
Financial Information System

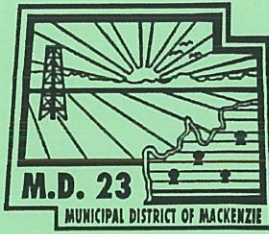
OPPORTUNITIES

Agriculture
Small business and manufacturing
Tourism

THREATS

First Nation Land claims
Downloading of housing & highways
MD restructuring

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	December 4, 2001
Originated By:	Harvey Prockiw, CAO
Title:	High Level Recreation Board
Agenda Item No:	11 a)

BACKGROUND / PROPOSAL:

At the Organizational meeting, Council requested that a letter be sent to the Town of High Level requesting MD representation at High Level recreation meetings.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Town of High Level has responded that all recreation matters are referred through the High Level Town Council.

COSTS / SOURCE OF FUNDING:

Not Applicable.

RECOMMENDED ACTION (by originator):

That the M.D. of Mackenzie request representation on the Town of High Level Council to ensure that the M.D. has input into the High Level recreation issues.

Review:

Dept.

C.A.O.



TOWN OF
HIGH LEVEL

9813 - 102nd Street
High Level, Alberta
T0H 1Z0
Phone: (780) 926-2201
Fax: (780) 926-2899
Web Site: www.town.highlevel.ab.ca

November 16, 2001

Municipal District of Mackenzie No. 23
Box 640
Fort Vermilion, Alberta
T0H 1N0

Attention: Harvey Prockiw

Dear Sir: *Harvey*.

Re: Recreation Board Representation Request

Further to your letter of November 5, 2001, please be advised that the Town of High Level currently does not have an active Recreation Board; therefore, all recreation matters must be referred through the High Level Town Council.

Should you have any questions or concerns regarding this matter please feel free to contact this office.

Yours truly,

Dianne

Dianne Hunter, CAO
Town of High Level

November 5, 2001

Town of High Level
9813 – 102 Street
High Level AB T0H 1Z0

Dear Ms. Diane Hunter:

Council for the M.D. of Mackenzie has representation on each of the three Recreation Boards serving the residents of Fort Vermilion, La Crete and Zama.

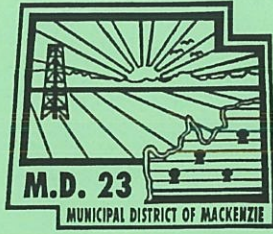
Since the Town of High Level serves M.D. of Mackenzie residents living in close proximity to the Town, the M.D. Council requests an opportunity to have representation at High Level recreation meetings.

I look forward to your positive response to this request.

Yours truly,

Harvey Prockiw, B Comm., CMA, CLGM
Chief Administrative Officer

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Committee of the Whole
Meeting Date:	December 4, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Regional Tourism Development Council
Agenda Item No:	11 b)

BACKGROUND / PROPOSAL:

Councillor Kulscar has been asked to develop the terms of reference for the Regional Tourism Development Council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Councillor Kulscar has submitted the attached terms of reference for Council's review, indicating the purpose, membership, goals, spin off benefits and financial issues of the Development Council.

COSTS / SOURCE OF FUNDING:

Not Applicable.

RECOMMENDED ACTION (by originator):

For discussion.

Review:

Dept.

C.A.O.

REGIONAL TOURISM DEVELOPMENT COUNCIL

I was asked to develop the terms of reference for this committee. I do not feel it is my place to do this, as this is one of the functions of the group once they are established. What I have developed is a frame work from which we can begin the establishment of the group.

Purpose: To identify and develop the tourism industry in the Mackenzie Region

Membership:

- One councillor from each municipality (MD, HL, RL)
- 5 community members, ensuring a cross representation from the region
- the 3 councillors appointed would chose the 5 community members
- all meetings would be open to the public

Goals

- Develop a Regional Tourism Plan and then a Marketing Strategy
- Promote the Mackenzie Region
- Bring the key stakeholders together to ensure a collaborative effort in attracting tourism.
- Ensure the long term viability and growth of the industry.

Spin off benefits

- Increased opportunities for local business
- New businesses being established
- Increased lobbying efforts for things such as Highway 88

Financial

- Honoriums and Expenses
- Meeting space for groups meetings and public meetings
- Administrative support
- I would suggest that each council commit funding to cover these costs

MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING

Tuesday, December 4, 2001
1:00 p.m.

Seminar Room, Fort Vermilion School Division Central Office
Fort Vermilion, Alberta

AGENDA

CALL TO ORDER: 1. a) Call to Order
1:00 p.m.

AGENDA: 2. a) Items to Add or Delete from the Agenda *Page 1*
1:00 to 1:03 p.m.

b) Adoption of Agenda *Page 1*
1:03 to 1:05 p.m.

ADOPTION OF
THE PREVIOUS
MINUTES:

3. a) Minutes of the November 27, 2001
Committee of the Whole Meeting *Page 7*
1:05 to 1:07 p.m.

b) Minutes of the November 27, 2001
Regular Council Meeting *Page 15*
1:07 to 1:10 p.m.

BUSINESS ARISING
OUT OF THE
MINUTES:

4. a) *Page*
b) *Page*

DELEGATIONS:

5. a) *Page*
b) *Page*

**PUBLIC
HEARINGS:**

- 6. a) *Page*
- b) *Page*

**COUNCIL
COMMITTEE AND
REPORTS:**

- 7. a) Council Committee Reports *Page*
1:10 to 1:20 p.m.
- b) CAO Report *Page*
1:20 to 1:25 p.m.

**PLANNING AND
EMERGENCY
SERVICES:**

- 8. a) *Page*
- b) *Page*

**PROTECTIVE
SERVICES:**

- 9. a) *Page*
- b) *Page*

**AGRICULTURAL
SERVICES:**

- 10. a) *Page*
- b) *Page*

**CORPORATE
SERVICES:**

- 11. a) The Northern Forum *Page 29*
1:25 to 1:30 p.m.
- b) High Level Rec Board *Page*
- c) Regional Tourism *Page*
- d) Budget Mtg dates

**OPERATIONAL
SERVICES:**

12. a) Policy FIW020 **Page**
b) **Page**

**IN CAMERA
SESSION:**

13. a) **Page**
b) **Page**

ADJOURNMENT:

14. a) Adjournment
1:30 p.m.

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	December 4, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	Minutes of the November 27 Committee of the Whole Meeting
Agenda Item No:	3 a)

BACKGROUND / PROPOSAL:

Not applicable.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the Tuesday, November 27, 2001 Committee of the Whole meeting.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

That the minutes of the November 27, 2001 Committee of the Whole meeting be adopted as presented.

Review: *ES*

Dept.

C.A.O. *B*

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COMMITTEE OF THE WHOLE**

**Council Chambers, Provincial Building
High Level, Alberta**

Tuesday, November 27, 2001

PRESENT:

Bill Neufeld	Reeve
Betty Bateman	Councillor
John W. Driedger	Councillor
Pat Kulscar	Councillor
Michael Nanooch	Councillor
Greg Newman	Councillor
Joe Peters	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

ABSENT:

Walter Sarapuk	Deputy Reeve
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ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Eva Schmidt	Executive Assistant
Paul Driedger	Director of Planning & Emergency Services
Bill Landiuk	Director of Corporate Services
Ivan Perich	Director of Public Works

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the Committee of the Whole meeting to order at 4:03 p.m.

**ADOPTION OF
AGENDA:**

2. a) Adoption of Agenda

MOTION 01-593

MOVED by Councillor Thiessen

That the agenda be adopted as amended by adding:
11c) Ditch Maintenance
9b) Budget Meeting.

CARRIED

DELEGATIONS: 3. a) **Heliport Road Residents**

Reeve Neufeld welcomed residents who live along Heliport Road to the meeting as a delegation at 4:04 p.m.

Residents expressed their concerns regarding issues of safety and dust control along Heliport Road. Ken Hardwick, spokesperson for the delegation, addressed safety issues, the number of families living along the road, school children, health issues, the railway crossing, and the stop sign at the east end of the road.

The delegation requested that the brush be cleared along the railroad tracks and requested the road be upgraded and adequate gravel and dust control applied.

Ken Hardwick presented Council with a petition and vehicle count taken on Heliport Road.

Reeve Neufeld thanked the delegation who then left the Council table at 4:30 p.m.

ORGANIZATIONAL: 4. a) **Chair for Committees**

MOTION 01-594 **MOVED** by Councillor Newman

That the Chairpersons for the various committees remain the same with the exception that Councillor Nanooch take ~~Frank Rosenberger's~~ place. *the Utility Services*

CARRIED

RECREATION AND
TOURISM:

5. a)

There were no items under this heading.

COMMUNITY
SUPPORT
SERVICES:

6. a)

There were no items under this heading.

Reeve Neufeld turned the Chair over to Councillor Wieler.

**PLANNING/
DEVELOPMENT/
EMERGENCY:**

7. a) **Director's Report for mid-September to mid-November**

Council reviewed the Director's report for mid-September to mid-November.

7. b) **Permit Statistics Report to October 31, 2001**

Permit statistics report to October 31, 2001 was discussed.

7. c) **Setbacks for Shelter Belts Adjacent to Municipal Road Allowances**

Council discussed the setbacks for shelter belts adjacent to municipal road allowances. Administration will bring back preliminary information on setbacks for shelter belts.

Councillor Wieler turned the Chair back to Reeve Neufeld.

**AGRICULTURAL
SERVICES:**

8. a)

There were no items under this heading.

Reeve Neufeld turned the Chair over to Councillor Kulscar.

**ADMINISTRATIVE,
COUNCIL,
PERSONNEL:**

9. a) **Director's Report**

Council reviewed the Director's report.

9. b) **Budget Meeting**

December 11 Budget meeting was moved to December 13 at 10 a.m. in Fort Vermilion.

Councillor Kulscar turned the Chair back to Reeve Neufeld.

Reeve Neufeld turned the Chair over to Councillor Bateman.

PROTECTIVE SERVICES:

10. a) **Director's Report for September and October**

Council reviewed the Director's report.

Councillor Bateman turned the Chair back to Reeve Neufeld.

DELEGATIONS:

3. b) **Proposed Establishment of a Bluehills Fire Department**

Reeve Neufeld welcomed the delegation of Bluehills area residents to the meeting at 5:09 p.m.

Corny Teichroeb and Keith Martin acted as spokespersons for the delegation. Mr. Teichroeb presented a request that the M.D. of Mackenzie establish a fire department in Bluehills.

Mr. Teichroeb stated that emergency response time from La Crete takes about 45 minutes in which time it is too late to save a building. Bluehills residents would like to have a local fire department. They proposed to build a building close to the school so as to access the school's water supply. Mr. Teichroeb stated they were looking for a commitment of approximately 20 firefighters.

Reeve Neufeld assured the delegation that this issue will be reviewed by Council at the upcoming budget meetings.

Reeve Neufeld thanked the delegation who then left the Council table at 5:38 p.m.

The meeting was recessed at 5:38 p.m.

The meeting was reconvened at 5:46 p.m.

Reeve Neufeld turned the Chair over to Councillor Newman.

TRANSPORTATION

SERVICES: 11. a) **Director's Report**

Council reviewed the Director of Operations' report.

11. b) **Reduction in Provincial Transportation Grants**

Reduction in Provincial Transportation grants was discussed.

11. c) **Ditch Maintenance**

Issues regarding ditch maintenance were discussed.

Councillor Newman turned the Chair back to Reeve Neufeld.

UTILITY
SERVICES:

6. a)

There were no items under this heading.

ADJOURNMENT: 12. a) **Adjourn Committee of the Whole Meeting**

MOTION 01-595 **MOVED** by Councillor Thiessen

That the Committee of the Whole meeting be adjourned at 6:05 p.m.

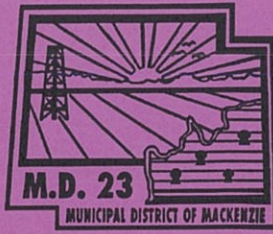
CARRIED

These minutes were adopted this _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council
Meeting Date:	December 4, 2001
Originated By:	Eva Schmidt, Executive Assistant
Title:	Minutes of the November 27 Regular Council Meeting
Agenda Item No:	3 b)

BACKGROUND / PROPOSAL:

Not applicable.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the Tuesday, November 27, 2001 regular Council meeting.

COSTS / SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION (by originator):

That the minutes of the November 27, 2001 regular Council meeting be adopted as presented.

Review: *ES*

Dept.

C.A.O. *[Signature]*

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

**Council Chambers, Provincial Building
High Level, Alberta**

Tuesday, March 20, 2001

PRESENT:

Bill Neufeld	Reeve
Betty Bateman	Councillor
John W. Driedger	Councillor
Pat Kulscar	Councillor
Michael Nanooch	Councillor
Greg Newman	Councillor
Joe Peters	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

ABSENT: Walter Sarapuk Deputy Reeve

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Eva Schmidt	Executive Assistant
Bill Landiuk	Director of Corporate Services
Ivan Perich	Director of Public Works
Paul Driedger	Director of Planning & Emergency Services

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 6:31 p.m.

AGENDA: 2. a) Items to Add or Delete from the Agenda

Additions were made to the agenda.

2. b) Adoption of Agenda

MOTION 01-596 **MOVED** by Councillor Newman

That the agenda be adopted as amended by adding:
12c) Zama Road – Secondary Highway Status.

CARRIED

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) **Minutes of the November 6, 2001
Committee of the Whole Meeting**

MOTION 01-597 **MOVED** by Councillor Wieler.

That the minutes of the November 6, 2001 Committee of the Whole meeting be adopted as presented.

CARRIED

3. b) **Minutes of the November 6, 2001
Regular Council Meeting**

MOTION 01-598 **MOVED** by Councillor Wieler

That the minutes of the November 6, 2001 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES**

4. a)

There were no items under this heading.

DELEGATIONS:

5. a)

There were no items under this heading.

**PUBLIC
HEARINGS:**

6. a)

There were no items under this heading.

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) **Council Committee Reports**

Councillors reported on Committees as follows:

Councillor Driedger reported on the Mackenzie Housing Management Board.

Councillor Kulscar reported on the Agricultural Service Board Conference, Alberta Urban Municipalities Association 2001 Fall Convention, and Alberta Association of Municipal Districts & Counties 2001 Fall Convention.

Councillor Newman reported on the Agricultural Service Board Conference, Upper Hay Recreational Fishing and Hunting Committee public meetings, Alberta Association of Municipal Districts & Counties 2001 Fall Convention.

Councillor Wieler reported on the Alberta Association of Municipal Districts & Counties 2001 Fall Convention.

Councillor Thiessen reported on the Alberta Association of Municipal Districts & Counties 2001 Fall Convention, and a meeting with a consultant for the Memorandum of Understanding.

Councillor Nanooch reported on the meeting with Charlie Penson, MP, the Alberta Urban Municipalities Association 2001 Fall Convention and Fort Vermilion Recreation Board.

Councillor Bateman reported on the Agricultural Service Board Conference, Zama Recreation Board, and Alberta Association of Municipal Districts & Counties 2001 Fall Convention.

Councillor Peters reported on the Agricultural Service Board Conference.

Reeve Neufeld reported on the Alberta Association of Municipal Districts & Counties 2001 Fall Convention, meeting with Charlie Penson and a meeting with the La Crete Community Support Services.

MOTION 01-599 **MOVED** by Councillor Thiessen

That the Council Committee reports be accepted as presented.

CARRIED

7. b) CAO Report

The CAO presented a verbal report.

MOTION 01-600 MOVED by Councillor Kulscar

That the Chief Administrative Officer's report be accepted as presented.

CARRIED

**PLANNING AND
EMERGENCY
SERVICES:**

8. a) **Bylaw 288/01 – Authorizing Volunteer Firefighters to use Flashing Green Lights in their Vehicles**

MOTION 01-601 MOVED by Councillor Wieler
Bylaw 288/01
First Reading

That first reading be given to Bylaw 288/01 authorizing firefighters to use flashing green lights in their vehicles when responding to an emergency within Municipal District of Mackenzie No. 23.

CARRIED

MOTION 01-602 MOVED by Councillor Thiessen
Bylaw 288/01
Second Reading

That second reading be given to Bylaw 288/01 authorizing firefighters to use flashing green lights in their vehicles when responding to an emergency within Municipal District of Mackenzie No. 23.

CARRIED

MOTION 01-603 MOVED by Councillor Bateman

That consideration be given to go to third reading of Bylaw 288/01, at this meeting.

CARRIED UNANIMOUSLY

MOTION 01-604 MOVED by Councillor Newman
Bylaw 288/01
Third Reading

That third reading be given to Bylaw 288/01 authorizing firefighters to use flashing green lights in their vehicles when responding to an emergency within Municipal District of Mackenzie No. 23.

CARRIED

8. b) Bylaw 289/01 – Remunerating Volunteer Firefighters

MOTION 01-605
Bylaw 289/01
First Reading

MOVED by Councillor Newman

That first reading be given to Bylaw 289/01 establishing remuneration for volunteer firefighters within Municipal District of Mackenzie No. 23 as amended in the revised schedule and by excluding "community events" in Section 1 and removing "practice flat-rate" from Schedule A.

CARRIED

MOTION 01-606
Bylaw 289/01
Second Reading

MOVED by Councillor Peters

That second reading be given to Bylaw 289/01 establishing remuneration for volunteer firefighters within Municipal District of Mackenzie No. 23 as amended in the revised schedule and by excluding "community events" in Section 1 and removing "practice flat-rate" from Schedule.

CARRIED

MOTION 01-607

MOVED by Councillor Wieler

That consideration be given to go to third reading of Bylaw 289/01, at this meeting.

CARRIED UNANIMOUSLY

MOTION 01-608
Bylaw 289/01
Third Reading

MOVED by Councillor Thiessen

That third reading be given to Bylaw 289/01 establishing remuneration for volunteer firefighters within Municipal District of Mackenzie No. 23 as amended in the revised schedule and by excluding "community events" in Section 1 and removing "practice flat-rate" from Schedule.

CARRIED

8. c) **Inter-Municipal Development Plan
"Terms of Reference"**

MOTION 01-609 **MOVED** by Councillor Kulscar

That the Inter-municipal Development Plan "Terms of Reference" be adopted as amended by changing Section 9.0 to indicate that the funding shall commence in 2002.

CARRIED

MOTION 01-610 **MOVED** by Councillor Newman

That Councillor Kulscar be appointed as a representative on the Inter-municipal Development Plan Project Steering Committee.

CARRIED

8. d) **Land Use Conference**

MOTION 01-611 **MOVED** by Councillor Bateman

That the documentation on the Land Use Conference be accepted as information.

CARRIED

The meeting was recessed at 7:40 p.m.

The meeting was reconvened at 7:46 p.m.

**PROTECTIVE
SERVICES:**

9. a)

There were no items under this heading.

**AGRICULTURAL
SERVICES:**

**10. a) Bylaw 286/01 – To Establish an Agricultural
Appeal Board**

MOTION 01-612
Bylaw 286/01
First Reading

MOVED by Councillor Kulscar

That first reading be given to Bylaw 286/01 being a bylaw to establish an Agricultural Appeal Board.

CARRIED

MOTION 01-613
Bylaw 286/01
Second Reading

MOVED by Councillor Wieler

That second reading be given to Bylaw 286/01 being a bylaw to establish an Agricultural Appeal Board.

CARRIED

MOTION 01-614

MOVED by Councillor Peters

That consideration be given to go to third reading of Bylaw 286/01, at this meeting.

CARRIED UNANIMOUSLY

MOTION 01-615
Bylaw 286/01
Third Reading

MOVED by Councillor Thiessen

That third reading be given to Bylaw 286/01 being a bylaw to establish an Agricultural Appeal Board as amended by adding Section 2 Clause 5 "that a Councillor appointed to the Board shall not be a member of the Agricultural Services Board".

CARRIED

MOTION 01-616

MOVED by Councillor Newman

That Councillors Thiessen, Driedger and Nanooch be appointed to the Agricultural Appeal Board.

CARRIED

**CORPORATE
SERVICES:**

**11. a) Bylaw 285/01 – To Establish Fees for Filing
Complaints Against Assessment of Property**

MOTION 01-617
Bylaw 285/01
First Reading

MOVED by Councillor Kulscar

That first reading be given to Bylaw 285/01 being a bylaw to establish fees for filing complaints against assessment of property.

CARRIED

MOTION 01-618
Bylaw 285/01
Second Reading

MOVED by Councillor Wieler

That second reading be given to Bylaw 285/01 being a bylaw to establish fees for filing complaints against assessment of property as amended by changing Schedule A to replace \$25 with \$50 and remove Machinery & Equipment and Business Assessment.

CARRIED

MOTION 01-619

MOVED by Councillor Kulscar

That consideration be given to go to third reading of Bylaw 285/01, at this meeting.

CARRIED UNANIMOUSLY

MOTION 01-620
Bylaw 285/01
Third Reading

MOVED by Councillor Nanooch

That third reading be given to Bylaw 285/01 being a bylaw to establish fees for filing complaints against assessment of property, as amended by changing Schedule A to replace \$25 with \$50 and remove Machinery & Equipment and Business Assessment.

CARRIED

11. b) Campground Task Force – Terms of Reference

MOTION 01-621 **MOVED** by Councillor Driedger

That the Campground Task Force Terms of Reference be adopted as amended by adding "identifying needs and locations of additional campgrounds" to section 3.

CARRIED

MOTION 01-622 **MOVED** by Councillor Kulscar

That Wally Schroeder be appointed as member-at-large to the Campground Task Force.

CARRIED

MOTION 01-623 **MOVED** by Councillor Newman

That the Campground Task Force be authorized to appoint members to the Task Force.

CARRIED

11. c) Council and Councillors Workshop
Roles and Responsibilities

MOTION 01-624 **MOVED** by Councillor Kulscar

That all Councillors be authorized to attend the Council and Councillors Workshop on Roles and Responsibilities on Wednesday, March 13, 2002 in High Level.

CARRIED

11. d) Growing Rural Tourism

MOTION 01-625 **MOVED** by Councillor Newman

That Councillor Kulscar be authorized to attend the "Growing Rural Tourism Conference" on February 11 –13, 2002 in Camrose.

CARRIED

OPERATIONAL SERVICES:

12. a) Bridge File 74193 (Rocky Lane)

MOTION 01-626 **MOVED** by Councillor Wieler

That the M.D. of Mackenzie road reserves be used to pay for the design of Bridge File 74193 (Rocky Lane) to prevent a delay of construction, and that the road reserves be reimbursed on project approval.

CARRIED

12. b) Haul of Waste Contract

MOTION 01-627 **MOVED** by Councillor Thiessen

That consideration be given to go in camera to discuss issues under Section 15 of the Freedom of Information and Protection of Privacy Act at 8:30 p.m.

CARRIED

MOTION 01-628 **MOVED** by Councillor Kulscar

That Council come out of camera at 8:38 p.m.

CARRIED

MOTION 01-629 MOVED by Councillor Nanooch

That the M.D. of Mackenzie enter into a Haul of Waste contract with L & P Disposals for the term January 1, 2002 to December 31, 2004, as per tender submitted.

CARRIED

12. c) Zama Road – Secondary Status

MOTION 01-630 MOVED by Councillor Wieler

That the M.D. of Mackenzie request the provincial government to designate the Zama Road as a secondary status highway and that meetings be scheduled with the Minister of Transportation.

CARRIED

**IN CAMERA
SESSIONS:**

13. a)

ADJOURNMENT: 14. a) Adjournment

MOTION 01-631 MOVED by Councillor Peters

That the meeting be adjourned at 8:48 p.m.

CARRIED

These minutes were adopted this _____ day of _____, 2001.

Bill Neufeld, Reeve

Eva Schmidt, Executive Assistant

**Municipal District of Mackenzie No. 23
Manager's Report
December 3, 2001**

Overall

Two weeks were spent in Edmonton at the AUMA and AAMD&C conferences. The sessions and networking were certainly worth the time and effort.

Over the next couple months my schedule will be very busy in the following areas:

- Budget – Staff and managers have been working to draft the numerous budgets (capital and operating) and policies for council's review. We will need to set up at least two more meetings
- ILO Task Force – A meeting is needed to proceed on bringing a recommendation to council on areas where ILOs are not desired.
- Ambulance – Paul and I will be working to provide council with various options for this service.
- Seniors Lodge Task Force – We haven't had a meeting for a while and so will be proceeding in the next short while.
- AAMD&C Advisory Committee on Aboriginal Issues – The next meeting is scheduled for mid-January.

Union Negotiations

Bill Neufeld, Bill Landiuk and I will be meeting soon to select a consultant for the upcoming union negotiations.

Staff Issues

Meetings have been held with various staff departments in coordinating the winter snow removal given the decreased winter roads staff levels.

ATCO

Road staff and I met with ATCO in High Level to discuss roadside mowing and brushing. Presently the process is that ATCO provides the high cost of brushing under power lines and the M.D. would then mow to keep the weeds and brush under control. For example they plan to spend over \$300,000 in 2002 as they brush areas south of the river. We will also improve the communication flow as road construction and repairs projects are performed.

MMSA Elected Officials Orientation Seminar

On November 30 five councillors and I attended this session for newly elected officials and I was afforded the opportunity to do a presentation on Council/Staff relations. I handed out some of our communications tools such as the Strategic Plan, to the 100 participants. Minister of Municipal Affairs Guy Boutilier was in attendance and used our region as an example of regional cooperation.

Respectfully Submitted,
Harvey Prockiw, CAO

M.D. of Mackenzie No. 23



Request For Decision

Meeting: **Regular Council**
Meeting Date: December 4, 2001
Originated By: Harvey Prockiw, CAO

Title: **The Northern Forum**

Agenda Item No: 11 a)

BACKGROUND / PROPOSAL:

The Federation of Canadian Municipalities has approved the creation of a northern committee to provide input and advice for all communities north of the 55 parallel and Labrador. The Committee consists of a Chair and Vice Chair.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This committee, The Northern Forum, will have input on such regional and national issues as infrastructure, airports, postal service, water and sewer, economic development, etc. This united voice across the north will bring northern issues to the "National Front".

COSTS / SOURCE OF FUNDING:

Not Applicable.

RECOMMENDED ACTION (by originator):

That the M.D. of Mackenzie participate in the Northern Forum and that administration research how this participation can be accomplished.

Review:

Dept.

C.A.O.

November 22, 2001

All Members,

In September 2001 the Federation of Canadian Municipalities approved the creation of a new committee.

THE NORTHERN FORUM.

This committee is given the task to provide input and advice for all communities North of the 55 parallel and Labrador. It consists of a Chair and Vice Chair. The first meeting of this committee is on December 5th in Dawson City, Yukon Territory. It is very important that you provide input to this committee on the issues of Regional and National significance. For example: infrastructure, airports, postal service, water and sewer, economic development, just to name a few.

The Northern Forum will be a united voice across the North, representing hundreds of communities and two thirds of the countries land mass. This provides us with an opportunity to bring our issues to the National Front.

Priorities will be established at the December 5th meeting to begin our lobbying efforts. I encourage you and your Council to get involved. Thank you very much.

Send your issues / resolutions to:

OR

Federation of Canadian Municipalities
24 rue Clarence Street
Ottawa, Ontario K1N 5P3

City of Dawson
Attn: Mayor Everitt
Chair of the Northern Forum
Box 308
Dawson City, Yukon
Y0B 1G0

Or email at:

federation@fcm.ca

cityofdawson@yknet.ca

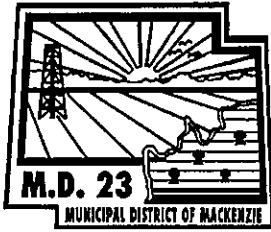
Sincerely,



Mayor Glen Everitt
Chair, Northern Forum

M.D. of Mackenzie No. 23

11d)



Request For Decision

Meeting:	Regular Council
Meeting Date:	December 4, 2001
Originated By:	Harvey Prockiw, CAO
Title:	Budget Meeting Dates
Agenda Item No:	

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:


We need to schedule more budget meeting dates, one for roads issues and one for the capital budget.

COSTS / SOURCE OF FUNDING:

Not Applicable.

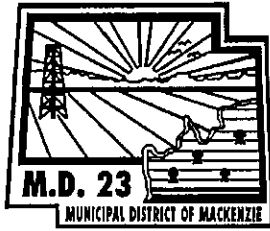
RECOMMENDED ACTION (by originator):

That the M.D. of Mackenzie schedule budget meeting dates for January _____ and _____, 2002.

Review:	Dept.	C.A.O. 
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M.D. of Mackenzie No. 23

12 a)



Request For Decision

Meeting:	Regular Council
Meeting Date:	December 4, 2001
Originated By:	Ivan Perich, Director of Operational Services
Title:	Policy FIN020 – Rural Snowplow Flags for Senior Citizens and/or Handicapped Persons
Agenda Item No:	

BACKGROUND / PROPOSAL:

The current Policy FIN016 requires Administration to bring all Senior and/or Handicapped Snowplow Flag requests to a council meeting for approval.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Policy FIN020 allows for administration to handle the requests without taking them to Council. Revisions were made to this policy at the November 29th budget meeting and is being forwarded for adoption.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That Policy FIN020 – Rural Snowplow Flags for Senior Citizens and/or Handicapped Persons be adopted as presented and attached.

Review:	Dept.	C.A.O. 
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MUNICIPAL DISTRICT OF MACKENZIE NO. 23

Title	Rural Snowplow Flags for Senior Citizens and/or Handicapped Persons	Procedure No.	FIN020
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Purpose:

To provide rural senior citizens and/or handicapped persons with a no cost alternative for snow removal on their driveways. Snowplowing is required in rural areas to provide easy access for emergency vehicles such as an ambulance or fire truck.

This policy recinds and replaces Policy FIN014 and FIN016.

Policy Statement and Guidelines:

The Municipal District of Mackenzie No. 23 recognizes the burden of cost for snow clearing of rural residential accesses may be prohibitive to senior citizens and/or handicapped persons and wishes through this policy to eliminate the impact of snow clearing cost to seniors and/or handicapped persons.

1. Definitions:

In this policy the following definitions shall apply:

- a) **Handicapped Persons** shall mean any person who has written documentation from a medical doctor which identifies the handicap.
- b) **Senior** shall mean any person that is of the age of 65 years or older. Seniors shall require proof of age documentation.

2. Application:

- a) Residents may apply annually, through the completion of a M.D. of Mackenzie Seniors and/or Handicapped Snowplow Flag Agreement.
- b) Senior and/or Handicapped lists shall be brought to Council meeting as information.

3. Qualification:

The service shall be subject to:

- a) The senior and/or handicapped rate is only available to those qualified residents living in rural areas.
- b) Residences where all other persons (excluding spouse or dependent) residing on the property are also senior and/or handicapped citizens.

	Date	Resolution Number
Approved		
Amended		
Amended		